

## Consultative Committee

### DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

20 OCTOBER 2016

PRESENT: Alan Tolhurst OBE (Chair)  
A Bosmans (FODSA), C Fenwick (Peel Airports Management Limited),  
Councillor D Lelliott (Rotherham MBC), Parish Councillor N McCarron (Blaxton  
Parish Council), Councillor B Mordue (Doncaster MBC), P Nears (Peel  
Holdings (Management Ltd)), Councillor H Richards (Substitute Member for  
Bassetlaw District Council), Councillor I Saunders (Sheffield City Council),  
A Shirt (Committee Secretary), County Councillor P Skelding (Nottinghamshire  
County Council), Councillor A Smith (Doncaster MBC) and Councillor  
A Welburn (Substitute for West Lindsey District Council)

Guests:- Simon Gill (UK Border Force) and Ivana Glassner (UK Border Force)

Apologies were received from: Councillor R Blake, P Cole, R Cooke,  
M Cotterill, Councillor J Cox, D Fell, Councillor R Franklin, K Naylor, Councillor  
P J O'Connor, County Councillor C Pearson, Councillor D Pidwell,  
M Di Salvatore, Councillor C L Strange, Y D Woodcock and  
Parish Councillor J Worthington

#### 1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

The Chair welcomed everyone to the October meeting of the Airport Consultative  
Committee (ACC).

An extended welcome went to Simon Gill and Ivana Glassner, from UK Border Force.

Introductions were made and apologies for absence were noted as above.

#### 2 ANNOUNCEMENTS

None.

#### 3 PRESENTATION FROM UK BORDER FORCE

The Committee received a presentation from Simon Gill and Ivana Glassner, on the  
role undertaken by UK Border Force at Doncaster Sheffield Airport.

Members were informed that DSA was one out of 140 sea and airports in the UK  
patrolled by UK Border Force Officers. Officers at DSA provided both customs and  
immigration functions.

The main priorities of UK Border Force Officers was to deter and prevent individuals  
and goods that would harm the nation's interests from entering the UK.

Other priorities / duties included:

- Facilitating the legitimate movement of individuals and traffic to and from the UK
- Protecting and collecting customs revenue from crossing the border
- Providing excellent customer service to customers
- Checking travel documents, passports and biometric information, questioning passengers about their travel plans and the purpose of their visit
- Search people/luggage and aircrafts
- Arrange detention of people and removal of passengers
- Process asylum seekers
- Multi-agency working with partners and the Police

Officers duties were to identify:-

- Imposters and counter fit documents
- Facilitators
- Criminals
- Potential victims of trafficking

Custom functions included:-

- Intercepting passengers
- Searching passengers baggage
- Arresting and detaining passengers
- Carrying out seizures of counter fit goods, cigarettes etc.

RESOLVED – That the Committee thank S Gill and I Glassner for an interesting and informative presentation.

#### 4 MINUTES OF THE MEETING HELD ON 14 JULY 2016

RESOLVED – That the minutes of the ACC meeting held on 14 July 2016 be agreed as a correct record.

#### 5 MATTERS ARISING

##### i) Membership of the ACC

A Tolhurst informed Members that, following discussions with A Bosmans it had been considered not appropriate to extend the membership of the ACC to allow for a representative to attend ACC meetings from the South Yorkshire Branch of the Yorkshire Local Council's Associations.

#### 6 AIRPORT ACTIVITIES UPDATE REPORT

C Fenwick provided the Committee with an update on Airport Activities. In summary it was reported that:-

- Passenger numbers continued to grow; from 1<sup>st</sup> April to 30<sup>th</sup> September 2016, 744,000 had travelled from DSA, compared to 532,000 passengers who had passed through the airport from 1<sup>st</sup> April to 30<sup>th</sup> September 2015.

- It was anticipated that there would be limited growth at DSA during 2017.
- DSA's 5 Year Business Plan was currently in the process of being refreshed. It was noted that there were ambitious growth targets set out within the Plan.
- Flybe had launched their summer 2017 routes with an extra 35,000 seats being added from DSA.
- 3,084 tonnes of cargo had been handled by the airport from 1<sup>st</sup> April to 30<sup>th</sup> September 2016.
- Opportunities to attract scheduled freight carriers were being explored by the Cargo Team with some prospects looking promising.
- From 1<sup>st</sup> April to 30<sup>th</sup> September 2016, 9,000 guests had used the Airport's Premium Lounge. Excellent feedback had been received from guests who had utilised the facilities of the Premium Lounge.
- The 'Meet and Greet' car parking service had been exceptionally well received by passengers over the summer and excellent reviews had been obtained.
- Two large marketing campaigns were currently taking place, firstly on BBC Radio 1 in relation to Flybe services and secondly, a generic message regarding DSA as the people's local airport.
- The Airport had welcomed its 10 millionth passenger to travel from DSA and to mark the occasion the passenger had been given a gift from the airport which included flights for the new Flybe service to Dublin.
- Runway re-surfacing was due to commence in January 2017 for a period of 3 months. All works would be completed at night.

Peter Nears provided the Committee with an update regarding national aviation. It was reported that:

- A long-awaited decision would be made by a Cabinet Sub-Committee next week regarding expanding capacity at either Heathrow or Gatwick. Following the announcement, a public consultation would be held on the effects of airport expansion. There would then be a final decision by the Government, which would be part of a National Policy Statement on Aviation. This would then be put to a vote among MP's next year, in the winter of 2017/18. It was unlikely that any new runway capacity would be operational before 2025.
- DSA and Durham Tees Valley were now part of the Regional and Business Airports' Group (RABA), which had been established to provide a collective voice for UK airports with less than 3 million passengers per annum. The Group had become an influential body for lobbying on behalf of the smaller airports.

It was noted that in terms of UK airport expansion, RABA favoured Heathrow due to links with Northern Hubs.

- Work was taking place to update DSA's Vision Document, which would include a national policy statement and investment in UK airports in the North. A Copy of the document would be circulated to Members shortly.
- Work was taking place with the Sheffield City Region and Sheffield City Region's Local Enterprise Board regarding plans for a local railway station at DSA. Currently, there was a national debate regarding a spur or realignment of the East Coast mainline.

In relation to a railway station at DSA, there were a number of factors which needed to be addressed, firstly, improvement works required at Rossington level crossing, secondly, there were issues regarding capacity at Doncaster Central Station, North and South routes via conflicting East and West routes.

Doncaster MBC were leading on discussions with Network Rail and HS2 Ltd.

In terms of journey times, analysis had taken place which stated that if there was a railway station at DSA, journey times from Peterborough to Doncaster would be around 37 minutes, which would be quicker than travelling to Heathrow or Gatwick. This would result in added convenience for passengers and would go against the normal commuter flow making maximum use of capacity.

- Following the launch of Aero Centre Yorkshire, marketing of the site was currently taking place detailing the wide range of development opportunities available surrounding DSA, attracting inward investment and job creation to the Sheffield City Region.

RESOLVED – That the update be noted.

7 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 15 SEPTEMBER 2016

A Tolhurst informed the Committee that, in light of the number of individual complaints which had recently been received by the Airport, Members of the Noise Monitoring and Environmental Sub-Committee had been asked to consider, whether or not, the Airport should adopt a persistent or vexatious complaints procedure.

A Tolhurst asked the Committee for its comments.

Following discussion, the Committee commented that they understood that there was a need for a Vexatious Complaints Policy and would support the Airport in its development. However, Members commented that they would be cautious regarding its use. The Committee was of the opinion that certain points contained within a complaint would still need to be addressed by the Airport, as they may still have a genuine complaint.

There would also need to be a strict criteria regarding what level a complainant would be considered as vexatious. Furthermore, each individual noise complaint had a different impact on the individual. It was pointed out that local residents were not fully aware of the technical aspect of the operations at DSA. It was suggested that, wherever possible, the airport should engage with local residents to educate and inform them of the airport's operations.

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 15 September 2016 be noted.

8 SCHEDULE OF 2017 MEETING DATES

RESOLVED – That the Committee agreed to the following schedule of 2017 meeting dates:-

**Airport Consultative Committee**

Thursday 12 January (AGM and Ordinary)  
Thursday 6 April  
Thursday 13 July  
Thursday 19 October

All meetings will commence at 10:00 am, in the Blenheim Meeting Room in Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

**Noise Monitoring and Environmental Sub-Committee**

Thursday 16 March\* (to be confirmed)  
Thursday 22 June  
Thursday 14 September  
Thursday 7 December

All meetings will commence at 10:00 am, in the Blenheim Meeting Room in Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

9 ANY OTHER BUSINESS

i) Portable Noise Monitor

Parish Councillor McCarron asked if an update could be provided in respect of the portable Noise Monitor. **ACTION: K Naylor**

ii) Pilgrim Fathers 2020 Celebrations

P Nears informed the Committee that the Regional Development Agency in Ireland had asked if they could be informed of any planned activity taking place in relation to the Pilgrim Fathers 2020 celebrations.

It was noted that the Regional Development Agency had created a database which recorded all individuals who had emigrated from Ireland to the USA. The database could be used in future to contact people to inform them of planned activity. Discussions were taking place between the airport and the Regional Development Agency regarding providing dedicated tours.

Members were asked to pass any information onto P Nears.

10 DATE AND TIME OF NEXT MEETING

RESOLVED – That the Annual General Meeting and Ordinary Meeting of the Airport Consultative Committee be held on Thursday 12 January 2017 at 10:00 am, in the Blenheim Meeting Room, Heyford House, Doncaster Sheffield Airport, First Avenue, Doncaster.

CHAIR