

**South Yorkshire Joint Authorities
Governance Unit**
Town Hall, Church Street
Barnsley, South Yorkshire S70 2TA.

Our ref: DSACC/AIS

Your ref:

Date: 16 January 2019

This matter is being dealt with by: **Andrew Shirt**
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Dear Member

**DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE –
ORDINARY MEETING
THURSDAY 24 JANUARY 2019**

I write to inform you that the Ordinary meeting of the Doncaster Sheffield Airport Consultative Committee will be held on **Thursday 24 January 2019 at 10.15 am in the Ambition meeting room, Heyford House, Doncaster Sheffield Airport, First Avenue, Doncaster, DN9 3RH.**

Please note car parking is available in Heyford House staff car park; access can be gained by pressing the 'help' button.

The agenda and supporting papers are attached for information.

Yours sincerely



Andrew Shirt
Committee Secretary

Encs

Membership:

Alan Tolhurst OBE (Chair)

Andrew Bosmans (FODSA), Rob Cooke (Doncaster Sheffield Airport), Councillor Mick Cooper (Doncaster MBC), Mike Cotterill (Peel Airports Management), Councillor Steve Cox (Doncaster MBC), Daniel Fell (Doncaster Chamber of Commerce and Enterprise), Councillor Sybil Fielding (Substitute Member for Bassetlaw District Council), Councillor Robin Franklin (Barnsley MBC), Councillor Martin Greenhalgh (Doncaster MBC), Councillor Denise Lelliott (Rotherham MBC), Councillor Jessie Milne (West Lindsey District Council), Councillor Bill Mordue (Doncaster MBC), Kellie Naylor (Doncaster Sheffield Airport), Peter Nears (Peel Holdings (Management Ltd)), County Councillor Chris Pearson (North Yorkshire County Council), Councillor Clio Lyndon Perraton-Williams (Lincolnshire County Council), Councillor David Pidwell (Bassetlaw District Council), Councillor Mike Quigley MBE (Nottinghamshire County Council), Amy Rutherford (Doncaster Chamber of Commerce), Marina Di Salvatore (West Lindsey District Council), Councillor Ian Saunders (Sheffield City Council), Andrew Shirt (Committee Secretary), Ian Smith (Doncaster Sheffield Airport), Councillor John Williams (Substitute for Rotherham MBC), Yvonne Woodcock (Ex-Officio) and Richard Wright (Sheffield Chamber of Commerce and Industry)

Noise Monitoring & Environmental Sub-Committee representatives:-

Town Councillor Alan Cropley (Bawtry Town Council), Parish Councillor Norma McCarron (Blaxton Parish Council) and Parish Councillor Jennifer Worthington (Cantley with Branton Parish Council)

Purpose of the Doncaster Sheffield Airport Consultative Committee

The Doncaster Sheffield Airport Consultative Committee provides the mechanism for the exchange of information between the Airport Operator (Peel Airports Ltd), users of the airport, local authorities in the vicinity airport and other organisations surrounding the airport which have an interest in the operations and management of the airport. Specifically, the Committee is:

- a. To foster communication and build understanding between the airport, its users, local residents and the business community.
- b. To stimulate the interest of the local population in the development of the airport.
- c. To consider the impact of the airport operation on the environment, surface access, employment, the local and regional economy, and the circumstances of local communities and their residents.
- d. To monitor the implementation of the Airport Operator's commitments made under the S106 Agreement between the Airport Operator and Doncaster Metropolitan Borough Council.
- e. To consider and comment upon consultative reports, as required.
- f. To facilitate constructive discussion to resolve differences, when required.

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE –

ORDINARY MEETING

THURSDAY 24 JANUARY 2019

IN THE AMBITION MEETING ROOM, HEYFORD HOUSE, DONCASTER SHEFFIELD AIRPORT, FIRST AVENUE, DONCASTER, DN9 3RH.

AGENDA: Reports attached unless stated otherwise

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3	Minutes of the meeting held on 18 October 2018	1 - 6
4	Matters Arising	
5	Presentation on the Results of the UK Airports' Passenger Survey - Ian Smith, Commercial and Passenger Experience Director, DSA	
6	Airport Activities Update Report	Verbal
7	Draft Minutes of the Noise Monitoring and Environmental Sub-Committee held on 6 December 2018 and Matters Arising	7 - 16
8	Any other Business	
9	Date and time of next meeting - Thursday 11 April 2019 at 10:00 am, in the Ambition Meeting Room, Doncaster Sheffield Airport, Doncaster	

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Consultative Committee

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

18 OCTOBER 2018

PRESENT: Alan Tolhurst OBE (Chair)
A Bosmans (FODSA), Councillor M Cooper (Doncaster MBC), Councillor S Cox (Doncaster MBC), Councillor M Greenhalgh (Doncaster MBC), Councillor J Milne (West Lindsey District Council), Councillor B Mordue (Doncaster MBC), K Naylor (Doncaster Sheffield Airport), R O'Toole (Doncaster Sheffield Airport), Councillor D Pidwell (Bassetlaw District Council), A Rutherford (Doncaster Chamber of Commerce), Councillor I Saunders (Sheffield City Council), A Shirt (Committee Secretary) and Y D Woodcock (Ex-Officio)

Noise Monitoring & Environmental Sub-Committee representatives:-
Parish Councillor N McCarron (Blaxton Parish Council) and
Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies were received from: R Cooke, M Cotterill,
Town Councillor A Cropley, Councillor D Lelliott and Councillor M Quigley MBE

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst welcomed Members to the October meeting of the Airport Consultative Committee (ACC). An extended welcome went to Amy Rutherford; the new ACC representative for Doncaster Chamber of Commerce.

Introductions were made and apologies for absence were noted as above.

2 ANNOUNCEMENTS

A Tolhurst reported that the Committee was meeting today against an uncertain backdrop; it was anticipated that there would be a decision made today at the EU summit with regards to a final Brexit deal. The effect this would have on the aviation industry continued to be very uncertain.

It had recently been reported that Flybe had issued a profits warning due to falling consumer demand across Europe.

News had also emerged that Gatwick Airport's draft Masterplan detailed proposals how the Airport could potentially bring into routine use an existing emergency runway for departing flights, to be used alongside its main runway. The proposals would see an incremental increase in flights of up to 20-30% creating additional capacity in London.

Referring to the local aviation scene, A Tolhurst commented that it was excellent news that DSA had been named the best airport in the UK for under 10 million passengers in 2018 by Which? Magazine for the second time.

On behalf of the Committee, A Tolhurst congratulated the Airport on this fantastic achievement.

Members were informed that, to coincide with the 100th Anniversary since World War I, the Airfields of Britain Conservation Trust intended to erect a memorial at each known disused airfield site in Britain.

Arrangements had been made for a memorial plaque to be erected in the memorial site situated at the front of the DSA Terminal Building in recognition of the former Brancroft World War I Airfield, which had been situated to the South of the Airport.

A memorial plaque unveiling ceremony would take place at 11:00 am on Friday 9th November 2018; all Members were invited to attend.

A Tolhurst informed Members that, DSA's Chief Executive, Steve Gill had left his role on 30 September 2019, after seven years at Airport to take up a position as Managing Director at Bournemouth Airport.

Members wished to record their sincere thanks to Steve for his dedication and leadership over the last seven years and wished him well for the future.

In the interim period whilst a new Chief Executive is appointed, the Peel Board had made a decision to strengthen DSA's management structure with the promotion of Kate Stow to Marketing and Corporate Affairs Director, and Ian Smith to Commercial and Passenger Experience Director. The full Executive Management team now comprises:

- Chris Harcombe – Aviation Development Director
- Ian Smith - Commercial and Passenger Experience Director
- Kate Stow – Marketing and Corporate Affairs Director
- Mike Cotterill – Finance Director
- Rob Cooke – Operations Director

Members congratulated K Stow and I Smith on their promotions.

3 MINUTES OF THE MEETING HELD ON 12 JULY 2018

RESOLVED – That the minutes of the ACC meeting held on 12 July 2018 be noted as a correct record, subject to the minutes being amended to state that the Airport currently employed 140 members of staff.

4 MATTERS ARISING

i) Passengers with Reduced Mobility (PRM) Accessibility Open Day

K Naylor reported that a PRM Open Day had been held on 17 October 2018.

The Airport and its onsite PRM provider (Westgrove Group) had met with local disability groups on the day to increase their awareness of the PRM facilities provided at the Airport. Attendees had also been provided with a demonstration

of the new aircraft Ambulift, which was used to transport passengers with reduced mobility on their embarkation and disembarkation of the aircraft.

ii) Educational School Visits to DSA

K Naylor reported that no further requests had been received from schools wishing to visit the Airport. It was noted that smaller group visits were preferable to large groups.

A Bosmans commented that FODSA may be able to offer their assistance at future visits.

K Naylor added that, subject to resources, the Airport were looking to re-invigorate their attendance at local careers fairs.

Representatives from DSA would be in attendance at the Rotherham Jobs and Careers Event to be held on 12 November 2018 at Magna, Rotherham.

Additionally, representatives from DSA, TUI, Securitas and other partners' located onsite at the Airport would be in attendance at the Doncaster Skills Fest taking place on 17 February 2019, at Doncaster Dome.

Councillor Milne asked if the Airport could share any publicity with Members. K Naylor acknowledged this request.

iii) Airspace Modernisation Update

A Tolhurst reported that, following consideration and comments received from Members of the Noise Monitoring and Environmental Sub-Committee, he had responded on behalf of the ACC to the CAA's consultation on its CAP1690: Draft Airspace Modernisation Strategy, which set out a draft plan for the use of UK airspace up to 2040, including its modernisation.

A Tolhurst acknowledged that it was often difficult for Members to provide their comments on technical terms contained with consultation documents; however, any meaningful comments received from Members' from a local view point would be included within the ACC's response.

It was noted that, following the CAA's consideration of DSA's Airspace Change Proposal (ACP), the CAA had advised DSA that due to current resource difficulties within the CAA, approval would be delayed and challenges co-ordinating implementation with wider NATS changes to upper airspace meant that the earliest the proposals would be implemented would be May 2019.

Additionally, the British Gliding Association (BGA) had submitted a proposal to the CAA to sponsor an Airspace Change affecting airspace across a swathe of the North East including that around Doncaster, Durham and Leeds-Bradford Airports.

A Tolhurst reported that arrangements had been made for Members of the Noise Monitoring and Environmental Sub-Committee to receive a presentation on

Controlled Airspace at their meeting scheduled for Thursday 6 December 2018.
All Members of the ACC were invited to attend the meeting.

5 OVERVIEW OF THE INTERIM CONSULTATION SUMMARY REPORT ON THE AIRPORT MASTER PLAN 2018 - 2037

R O'Toole provided the Committee with an overview of the Interim Consultation Summary Report on the Doncaster Sheffield Airport draft Masterplan 2018-2037.

Members were reminded that the draft Masterplan (available online at <http://flydsa.co.uk/masterplan/>) had been published for consultation over a ten week period between March and May 2018.

A series of presentations setting out details contained within the Masterplan and information about the consultation had been delivered to stakeholders, local schools and eleven public drop-in consultation events, which had been held during the ten week consultation.

In total 1,632 responses were received to the consultation. This included feedback from individual members of the public, private and public sector organisations. Over 90% of the feedback received was positive, with respondents expressing strong support for the vision and objectives set out in the Masterplan.

The comments received identified a number of overarching themes, including airport infrastructure, transport (including the vision for a DSA railway station), connectivity and potential environmental impacts of the proposals. It was noted that all comments raised in response to the consultation were being considered in preparation of the final Airport Masterplan.

Members discussed the overarching themes, noting that a number of assessments would need to be carried out by the Airport, prior to any decisions being taken.

Councillor Cox made a request for the Airport to engage with local businesses, parish councils and residents with regards to keeping them updated on its plans.

R O'Toole acknowledged Councillor Cox's request. He added that engagement with local stakeholders was included within the Airport's Communications plans.

The final Masterplan would be published by the end of 2018, together with a final version of the Consultation Summary Report.

RESOLVED – That the update be noted.

6 AIRPORT ACTIVITIES UPDATE REPORT

R O'Toole provided the Committee with an update on Airport Activities. In summary it was reported that:-

- During the period April to August 2018, passenger numbers had totalled 606,000. In comparison to the same period last year, there had been 650,000 passengers (a 7% decline).

Wizz Air's decision to reduce capacity across its whole network had impacted on passenger numbers at DSA.

- DSA were currently projecting 1.24 million passengers to transit the Airport during the current financial year.
- Wizz Air had recently launched a new route to Budapest. Three flights per week would be operating from DSA starting on 29th October 2018.
- TUI had announced new routes at the Airport from 2019, to include long-haul flights to Sanford, Florida, along with four new unique routes to Pula, Hurghada, Kos and Bodrum.
- The Aviation Development Team continued to pursue an existing enquiry with a low cost carrier. A decision was expected imminently which would see one aircraft being based at the Airport during summer 2019.
- From 1st April 2018, cargo operations had been in-sourced to become under DSA's control.
- The Airport's Cargo Team had processed 5,986 tonnes of freight from 1st April to 31st August 2018. This compared to 2,546 in the same period last year.
- The Airport's Cargo Team were currently on-track to process 12,000 tonnes of freight during the 2018/19 financial year. This compared to 11,540 tonnes for the 2017/18 financial year.
- DSA had recently appointed a new Cargo Manager, Ray Wood, who would commence in post at the beginning of December 2018.
- Following receipt of funding from the Local Enterprise Partnership, improvement works to the Cargo shed were now complete.
- Construction work to create a new Hangar for the Children's Air Ambulance was expected to be built in the next 6 months.
- The first two National Police Air Service (NPAS) aircrafts had arrived onsite during the summer. NPAS were currently in the 'testing' phase prior to commencing live operations.

Parish Councillor McCarron commented that she had recently observed a number of helicopters flying over Blaxton. It was queried if the helicopters were taking-off from the Airport. **ACTION: K Naylor to confirm.**

- The Fly DSA website had recently been updated with new vibrant branding launched to reflect that DSA promises to deliver 'Easy, Friendly and Relaxed' travel to its passengers. Additionally, two large posters displaying the new branding were now on display at the Terminal Building.

Y Woodcock commented that, from her own recent experience of travelling from the Airport, the passenger experience had been very good.

RESOLVED – That the update be noted.

7 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 13 SEPTEMBER 2018

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 13 September 2018 be noted.

8 SCHEDULE OF 2019 MEETING DATES

RESOLVED – That future meetings of the Airport Consultative Committee be held on:-

Thursday 24 January 2019 (AGM and Ordinary)

Thursday 11 April 2019

Thursday 11 July 2019

Thursday 24 October 2019

All meetings will commence at 10:00 am, in the Ambition Meeting Room, Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

9 ANY OTHER BUSINESS

i) Freedom of Doncaster Borough – Yvonne Woodcock

The Committee congratulated Yvonne Woodcock on recently receiving the Freedom of Doncaster Borough in recognition of her tireless charity and voluntary work and years of public service.

10 DATE AND TIME OF NEXT MEETING

RESOLVED – That the Annual General Meeting and Ordinary meeting of the ACC will be held on Thursday 24 January 2019, at 10:00 am, in the Ambition Meeting Room, Heyford House, Doncaster Sheffield Airport.

CHAIR

Consultative Committee

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE

6 DECEMBER 2018

PRESENT: A Tolhurst OBE (in the Chair)

A Bosmans (FODSA), Parish Councillor R Brown (Blyth Parish Council), Town Councillor N Cannings (Tickhill Town Council), Parish Councillor J Clarke (Finningley Parish Council), R Cooke (Doncaster Sheffield Airport), Councillor M Cooper (Doncaster MBC), Councillor S Cox (Doncaster MBC), Parish Councillor S Crawford (Austerfield Parish Council), Councillor M Greenhalgh (Doncaster MBC), G Levett (Doncaster MBC), Town Councillor J Linsley (Substitute for Bawtry Town Council), Parish Councillor N McCarron (Blaxton Parish Council), M McGuire (Office of Caroline Flint MP), K Naylor (Doncaster Sheffield Airport), S Racjan (Doncaster MBC), A Shirt (Committee Secretary), Parish Councillor I Swainston (Auckley Parish Council), Councillor F Tyas (Doncaster MBC) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Guests in attendance:- J Van Hoogstraten (Cyrrus Ltd), S Roberts (Cyrrus Ltd) and S Snowdon (Peel Energy)

Apologies for absence were received from Town Councillor A Cropley (Bawtry Town Council), Councillor L Curran (Doncaster MBC), Parish Councillor P Edwards (Misson Parish Council) and Y D Woodcock (Ex-Officio)

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst welcomed everyone to the December meeting of the Noise Monitoring and Environmental Sub-Committee.

An extended welcome went to Stephen Snowdon (Peel Energy), John Van Hoogstraten (Cyrrus Ltd), Scott Roberts (Cyruss Ltd), Town Councillor John Linsley (Substitute for Bawtry Town Council) and to Matthew McGuire who would now be representing the Office of Caroline Flint MP.

Introductions were made and apologies for absence were noted as above.

2 ANNOUNCEMENTS

A Tolhurst reported that it was currently a very busy period for the aviation industry with media coverage being centred around Brexit.

The Transport Secretary Chris Grayling had recently announced the conclusion of a new 'open skies' air services arrangement with the US, ensuring that the UK would remain one of the world's leading aviation hubs after Brexit for both travellers and businesses.

The new arrangement would replace the existing EU aviation agreement with the US, when the UK leaves the EU.

An announcement had recently been made that Flybe was in discussions with a number of strategic operations about a potential sale of the company.

It had been announced that the CAA would be taking legal action after Ryanair had refused to compensate passengers affected by their strike action earlier this year.

It was welcomed news that Ryanair had now reached an agreement with the union representing German pilots regarding a new pay structure.

News had also recently emerged that Thomas Cook had issued a third profits warning for the year, which was worrying news for the company.

On 3rd December 2018, the CAA had published a second edition of CAP 1616: Airspace Design Guidance.

3 MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB COMMITTEE HELD ON 13TH SEPTEMBER 2018

RESOLVED – That the minutes of the Noise Monitoring and Environmental Sub-Committee held on 13th September 2018 be agreed as a correct record.

4 MATTERS ARISING

i) Air Transport Movements

K Naylor apologised that the action below was still outstanding. It was reported that the action would be followed-up towards the end of January 2019 when the new track keeping software had been installed.

Town Councillor Copley commented that he had observed a number of descending aircrafts flying low over Bawtry. He asked if any data was available to show the height of descending aircrafts. **ACTION: K Naylor to investigate and provide Town Councillor Copley with the data and flight tracks.**

ii) Training Flights

Members were made aware that the Airport had written to both Ryanair and EasyJet to voluntarily restrict the number of hours training flights were permitted to fly at DSA to 8pm on an evening (a reduction from 11pm which was included in the Section 106 agreement). Additionally, Ryanair had been conducting several training flights at Durham Tees Valley Airport, therefore reducing the number of training flights at DSA.

iii) Road Signage to DSA

K Naylor reported that, as part of DSA's Surface Access Strategy a report had been commissioned to review road signage to DSA on the local roads and motorway network. The final report would be submitted to the Sheffield City Region Local Enterprise Partnership (SCR LEP) for endorsement.

Town Councillor Linsley commented that traffic in Bawtry had increased and that, signage needed to be updated to direct passengers etc. to use the Great Yorkshire Way.

K Naylor stated that work would be undertaken to prioritise the signage that needed to be changed first.

iv) Planning Application Re: New Waste Incinerator station at Harworth

K Naylor confirmed that DSA had been a formal consultee on the above planning application with a response submitted. The height of the proposed chimney was below the height that would affect aircraft.

5 PRESENTATION ON CONTROLLED AIRSPACE

The Committee received a presentation from J Van Hoogstraten, assisted by S Roberts, which provided Members with an understanding of airspace and how it is controlled around the UK and the world.

Members were informed that the UK Airspace is divided into three Flight Information Regions: London, Scottish and Shanwick Oceanic. In the UK there are five classes of airspace; A, C, D, E and G. Classes A, C, D and E are areas of controlled airspace and 'G' is uncontrolled airspace. Each class of airspace has its own rules of engagement.

It was noted that DSA was surrounded by Class D controlled airspace. This airspace is made up of a Control Zone and a Control Area. Additionally, ATC clearance was required and compliance with ATC instructions was mandatory.

RESOLVED – That Members thanked J Van Hoogstraten and S Roberts for an interesting and informative presentation.

6 PRESENTATION BY PEEL ENERGY ON SOLAR INSTALLATION AT DSA

The Committee received a presentation from S Snowdon regarding a proposed solar installation at DSA.

Members were made aware that two discrete areas of land had been identified for the proposed solar installations: one on the northern perimeter and the second on the southern perimeter of the Airport. The total site area would be 7.97 ha.

The Solar Scheme at DSA would generate 4 mw of capacity with 2.6 mw being used directly by the Airport. It was anticipated that via the energy generated, DSA would save a minimum of 10% on its annual energy costs.

Councillor Cooper asked how many homes 2.64 mw would power? **ACTION: S Snowdon to confirm via K Naylor.**

Members were informed that Peel Energy were currently awaiting confirmation from Doncaster MBC's Planning Department with regards to whether the solar installation required planning permission or whether the installation would be covered by Permitted Development Rights.

The presentation set out the next steps involved in the project, noting that the installation was likely to take place at the end of August / September 2019.

It was agreed that the Committee would be kept informed of progress via K Naylor at future meetings.

Members asked if a note on the scheme could be produced setting out key information which could be published in local Town and Parish Council newsletters. **ACTION: S Snowdon via K Naylor.**

RESOLVED –

- i) That Members thanked S Snowdon for his informative presentation.
- ii) That Members be kept informed of the solar installation progress via K Naylor at future meetings.

7 AIRPORT ACTIVITIES UPDATE REPORT

R Cooke provided the Committee with an update on Airport Activities. In summary it was reported that:-

- Attracting new carriers to the Airport was currently very difficult due to there being uncertainty with regards to Brexit and carriers not being prepared to commit.
- Clarity had now been received from the European Union outlining a contingency action plan in the event of a no-deal Brexit scenario.

With regards to traffic rights, the Commission “would propose measures to ensure that UK carriers are allowed to fly over the territory of the EU, make technical stops (eg, refueling without embarkation/disembarkation of passengers), as well as land in the EU and fly back to the UK”, subject to reciprocal treatment of EU carriers by the UK.

- As previously reported, it was understood that Flybe were noted to be in discussions with a number of strategic operators (Stobart Air, EasyJet and Virgin) regarding a potential sale of the company.
- TUI had announced new routes at the Airport from 2019, to include long-haul flights to Sanford, Florida.

- Additional TUI aircrafts would be based at DSA in 2019.
- TUI had also announced a new weekly long haul route to Cancun, Mexico from summer 2020.
- Further to Wizz Air's decision to withdraw a series of services and changes to the EU network, the airline was now restoring these routes and frequencies.
- The Aviation Development Team were currently working hard to attract Wizz Air to make DSA its second permanent base in the UK.
- Cargo operations at DSA had now increased to three scheduled flights per week, with a possible fourth scheduled flight very likely in the near future.
- At the end of October 2018, there had been an uplift in cargo operations of 117% in comparison to the previous year.
- There had been an announcement on Tuesday 4th December, that Peel Airports had agreed in principle to transfer the ownership of Durham Tees Valley Airport to the Mayor of Tees Valley Combined Authority. If approved, this would bring Durham Tees Valley Airport back into public ownership.
- Construction work was scheduled to commence onsite shortly with the creation of a new Hangar for the Children's Air Ambulance. It was anticipated that the new Hanger would be completed early into the New Year.
- A memorial plaque in recognition of the former Brancroft World War I Airfield had been unveiled at a ceremony held at DSA on 9th November 2018.

In response to a question from Parish Councillor Castle, R Cooke informed Members that construction of the new Vulcan Hangar was scheduled to commence early in the New Year. In relation to expected visitor numbers, R Cooke stated that he would obtain details and report back at the next meeting. **ACTION: R Cooke**

RESOLVED – That the update be noted.

8 AIR TRANSPORT MOVEMENTS AND QUIET OPERATIONS POLICY REPORT - 1ST SEPTEMBER TO 31ST OCTOBER 2018

The Committee received a presentation from K Naylor regarding the Air Transport Movements and Quiet Operations Policy report for the period September to October 2018.

a) Air Transport Movements

The presentation reported on the following:-

- i) The number and type of aircraft movements from September to October 2018.
- ii) The number of arrivals and departures on each runway from September to October 2018.

- iii) The number of arrivals and departures on each runway from April 2005 to October 2018.
- b) Quiet Operations Policy Report
The presentation reported on the following:-
 - i) The number of complaints received by DSA from 1 September to 31 October 2018 amounted to 62 complaints.
 - ii) The number and type of complaints for September to October 2018.
 - iii) The number of complaints and individuals for September to October 2018.
 - From 1 September to 30 September 2018, DSA received 42 complaints from 26 individuals.
 - From 1 October to 31 October 2018, DSA received 20 complaints from 14 individuals.
 - iv) The number of complaints and individuals from each area from 1 September to 31 October 2018.
 - v) The percentage of total complaints from each area from 1 September to 31 October 2018.
 - vi) The number of complaints and comparison figures of 2017 and 2018 for the period September to October.
 - vii) DSA's annual number of complaints and total movements from 2005 to 2018.
 - viii) The number of night time departures from Runway 20 for the period September to October 2018.
 - ix) The number of non-NPR aircraft departures from September to October 2018.
 - x) The number of Quota Count Points (QCP) used and QCP Limits from April 2005 to October 2018.
 - xi) The number of Quota Count 4 Movements from November 2010 to October 2018.
 - xii) The number of Engine Tests for the September to October 2018.

Councillor Cox reported that, on 29th November 2018 at 08:30 am there had been a very strong smell of aviation fluid in the Finningley area, (possibly from a Cargo Lux aircraft). **ACTION: K Naylor to investigate and report back to Councillor Cox.**

RESOLVED – That the presentation be noted.

9 ENVIRONMENTAL REPORT

K Naylor reported that, unfortunately due to a data collection issue, there would be no update available for today's meeting.

10 COMMUNITY ACTIVITIES

Community Investment Fund Applications

K Naylor reported that DSA would be funding one successful application received from Stainforth Parish Council in relation to improvement works to the pond and wildlife areas, from its Community Investment Fund.

11 FEEDBACK FROM SUB-COMMITTEE MEMBERS

i) Car Parking on Pembridge Park Estate, Auckley

On behalf of Caroline Flint MP, M McGuire reported that several residents living on the Pembridge Park estate in Auckley had raised concerns that the streets on the estate were being used as a car park by airport passengers and taxi drivers. He asked if DSA could take any action to help mitigate this problem.

As Ward Councillor for Finningley, Councillor Cox reported that a fellow Councillor also lived on the Pembridge Park estate and was currently in the process of establishing a Residents Association to try and address this problem. Additionally, Councillor Cox asked if the on-site enforcement vehicle could make routine visits around the Pembridge Park estate to try to deter passengers and taxis from using the streets on the estate as a car park.

R Cooke informed the Committee that the roads surrounding the airport were not under the direct ownership of Peel Airports Ltd. However, he agreed to raise Councillor Cox's suggestion with the external enforcement company. It was highlighted that the external enforcement company would not be able to issue enforcement notices etc.

It was reported that the Airport were currently looking at a new car parking product.

In relation to the first phase of Yorkshire Wildlife Park's expansion, Councillor Swainston advised the Committee that there had been no further instances of traffic congestion in the local area.

Parish Councillor Swainston asked if the local Parish and Town Councils could be informed of the date when the delivery of the solar panels to the Airport would occur. **ACTION: K Naylor**

Councillor Cox added that it would also be helpful for residents etc. to know when development works set out in the Airport's Master Plan were scheduled to commence.

ii) Complaints from Bawtry Residents

Town Councillor Linsley reported that a number of Bawtry residents had questioned the benefit of the Airport's complaints procedure. He added that a large number of complaints from residents were not being reported to the Airport due to them feeling that no action would be taken.

It was agreed that a separate meeting would be arranged with Town Councillor Linsley to discuss further. **ACTION: K Naylor / R Cooke**

iii) Planning Application - Hanson Quarry, Doncaster

Parish Councillor Swainston informed the Committee that Hanson Quarry's original planning application had been withdrawn. A new planning application submitted regarding the movement of sand and gravel which may lead to additional traffic on the local road network.

iv) Government Consultation on Drone Legislation: use, restrictions and enforcement

Parish Councillor Swainston informed the Committee that the outcome of the DfT's consultation on its Drone Legislation was expected to be presented to the Minister for Aviation later this month. A response from Government was expected early in the New Year.

v) DSA Railway Station

Councillor Greenhalgh commented that, as a Group, the Committee should keep pressing for a DSA Railway Station on the East Coast Mainline.

A Tolhurst requested that a 'Planning Update' on the DSA Railway Station be made at next meeting. **ACTION: K Naylor**

12 SCHEDULE OF 2019 MEETING DATES

RESOLVED – That future meetings of the Noise Monitoring and Environmental Sub-Committee be held on:-

Thursday 28 March 2019

Thursday 20 June 2019

Thursday 19 September 2019

Thursday 5 December 2019

All meetings will commence at 10:00 am, in the Ambition Meeting Room, Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

13 ANY OTHER BUSINESS

i) Record of Thanks

A Tolhurst thanked Committee Members' and Peel Airports for all their contributions made throughout the year and wished everyone a happy holiday. Thanks were also given to the guests in attendance at today's meeting.

Members thanked A Tolhurst for his leadership and thanked A Shirt for producing excellent minutes of Committee meetings.

14 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the Noise Monitoring and Environmental Sub-Committee be held on Thursday 28th March 2019 at 10:00 am in the Ambition Meeting Room, Heyford House, Doncaster Sheffield Airport.

CHAIR

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