

Consultative Committee

South Yorkshire Joint Authorities
Governance Unit
18 Regent Street,
Barnsley, South Yorkshire S70 2HG.

Our ref: DSACC/AIS

Your ref:

Date: 04 January 2017

This matter is being dealt with by: **Andrew Shirt**
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Dear Member

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE
ORDINARY MEETING
THURSDAY 12 JANUARY 2017

I write to inform you that the Ordinary Meeting of Doncaster Sheffield Airport Consultative Committee will be held on **Thursday 12 January 2017 at 10.15 am in the Blenheim meeting room, Heyford House, Doncaster Sheffield Airport, First Avenue, Doncaster, DN9 3RH.**

Please note car parking is available in Heyford House staff car park; access can be gained by pressing the 'help' button.

The agenda and supporting papers are attached for information.

Yours sincerely

A handwritten signature in black ink that reads 'ASHIRT'.

Andrew Shirt
Committee Secretary

Encs

Membership:

Alan Tolhurst OBE (Chair)

Jim Bamford (Nottinghamshire County Council), Councillor Joe Blackham (Doncaster MBC), Councillor Rachael Blake (Doncaster MBC), Andrew Bosmans (FODSA), Councillor Johanna P Churchill (Lincolnshire County Council (Sub for Cllr O'Connor)), Phil Cole (Office of Caroline Flint MP), Mike Cotterill (Peel Airports Management), Councillor Jane Cox (Doncaster MBC), Daniel Fell (Doncaster Chamber of Commerce and Enterprise), Councillor Robin Franklin (Barnsley MBC), Steve Gill (Doncaster Sheffield Airport), Councillor Denise Lelliott (Rotherham MBC), Parish Councillor Norma McCarron (Blaxton Parish Council), Councillor Bill Mordue (Doncaster MBC), Kellie Naylor (Doncaster Sheffield Airport), Peter Nears (Peel Holdings (Management Ltd)), Councillor Pat J O'Connor (Lincolnshire County Council), County Councillor Chris Pearson (North Yorkshire County Council), Councillor David Pidwell (Bassetlaw DC), Councillor Helen Richards (Substitute Member for Bassetlaw District Council), Marina Di Salvatore (West Lindsey District Council), Councillor Ian Saunders (Sheffield City Council), Andrew Shirt (Committee Secretary), Councillor Pam Skelding (Nottinghamshire County Council), Councillor Alan Smith (Doncaster MBC), Councillor Charles L Strange (West Lindsey District Council), Robert Wilkinson (Bassetlaw Development Agency), Yvonne Woodcock (Ex-Officio), Parish Councillor Jennifer Worthington (Cantley with Branton Parish Council) and Richard Wright (Sheffield Chamber of Commerce and Industry)

Purpose of the Doncaster Sheffield Airport Consultative Committee

The Doncaster Sheffield Airport Consultative Committee provides the mechanism for the exchange of information between the Airport Operator (Peel Airports Ltd), users of the airport, local authorities in the vicinity airport and other organisations surrounding the airport which have an interest in the operations and management of the airport. Specifically, the Committee is:

- a. To foster communication and build understanding between the airport, its users, local residents and the business community.
- b. To stimulate the interest of the local population in the development of the airport.
- c. To consider the impact of the airport operation on the environment, surface access, employment, the local and regional economy, and the circumstances of local communities and their residents.
- d. To monitor the implementation of the Airport Operator's commitments made under the S106 Agreement between the Airport Operator and Doncaster Metropolitan Borough Council.
- e. To consider and comment upon consultative reports, as required.
- f. To facilitate constructive discussion to resolve differences, when required.

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

ORDINARY MEETING

THURSDAY 12 JANUARY 2017

IN THE BLENHEIM MEETING ROOM, HEYFORD HOUSE, DONCASTER SHEFFIELD AIRPORT, FIRST AVENUE, DONCASTER, DN9 3RH.

AGENDA: Reports attached unless stated otherwise

	Item	Page
1	Welcome, Introductions and Apologies for absence	
2	Announcements	
3	Minutes of the meeting held on 20 October 2016	1 - 6
4	Matters Arising	
5	Airport Activities Update Report	Verbal Report
6	New CAA Guidelines: Making Air Travel More Accessible for Passengers with Hidden Disabilities	7 - 8
7	Draft Minutes of the Noise Monitoring and Environmental Sub-Committee held on 1 December 2016	9 - 14
8	Any other Business	
9	Date and time of next meeting - Thursday 6 April 2017 at 10:00 am in the Blenheim Meeting Room, Heyford House, Doncaster Sheffield Airport, Doncaster	

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Consultative Committee

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

20 OCTOBER 2016

PRESENT: Alan Tolhurst OBE (Chair)
A Bosmans (FODSA), C Fenwick (Peel Airports Management Limited),
Councillor D Lelliott (Rotherham MBC), Parish Councillor N McCarron (Blaxton
Parish Council), Councillor B Mordue (Doncaster MBC), P Nears (Peel
Holdings (Management Ltd)), Councillor H Richards (Substitute Member for
Bassetlaw District Council), Councillor I Saunders (Sheffield City Council),
A Shirt (Committee Secretary), County Councillor P Skelding (Nottinghamshire
County Council), Councillor A Smith (Doncaster MBC) and Councillor
A Welburn (Substitute for West Lindsey District Council)

Guests:- Simon Gill (UK Border Force) and Ivana Glassner (UK Border Force)

Apologies were received from: Councillor R Blake, P Cole, R Cooke,
M Cotterill, Councillor J Cox, D Fell, Councillor R Franklin, K Naylor, Councillor
P J O'Connor, County Councillor C Pearson, Councillor D Pidwell,
M Di Salvatore, Councillor C L Strange, Y D Woodcock and
Parish Councillor J Worthington

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

The Chair welcomed everyone to the October meeting of the Airport Consultative
Committee (ACC).

An extended welcome went to Simon Gill and Ivana Glassner, from UK Border Force.

Introductions were made and apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 PRESENTATION FROM UK BORDER FORCE

The Committee received a presentation from Simon Gill and Ivana Glassner, on the
role undertaken by UK Border Force at Doncaster Sheffield Airport.

Members were informed that DSA was one out of 140 sea and airports in the UK
patrolled by UK Border Force Officers. Officers at DSA provided both customs and
immigration functions.

The main priorities of UK Border Force Officers was to deter and prevent individuals
and goods that would harm the nation's interests from entering the UK.

Other priorities / duties included:

- Facilitating the legitimate movement of individuals and traffic to and from the UK
- Protecting and collecting customs revenue from crossing the border
- Providing excellent customer service to customers
- Checking travel documents, passports and biometric information, questioning passengers about their travel plans and the purpose of their visit
- Search people/luggage and aircrafts
- Arrange detention of people and removal of passengers
- Process asylum seekers
- Multi-agency working with partners and the Police

Officers duties were to identify:-

- Imposters and counter fit documents
- Facilitators
- Criminals
- Potential victims of trafficking

Custom functions included:-

- Intercepting passengers
- Searching passengers baggage
- Arresting and detaining passengers
- Carrying out seizures of counter fit goods, cigarettes etc.

RESOLVED – That the Committee thank S Gill and I Glassner for an interesting and informative presentation.

4 MINUTES OF THE MEETING HELD ON 14 JULY 2016

RESOLVED – That the minutes of the ACC meeting held on 14 July 2016 be agreed as a correct record.

5 MATTERS ARISING

i) Membership of the ACC

A Tolhurst informed Members that, following discussions with A Bosmans it had been considered not appropriate to extend the membership of the ACC to allow for a representative to attend ACC meetings from the South Yorkshire Branch of the Yorkshire Local Council's Associations.

6 AIRPORT ACTIVITIES UPDATE REPORT

C Fenwick provided the Committee with an update on Airport Activities. In summary it was reported that:-

- Passenger numbers continued to grow; from 1st April to 30th September 2016, 744,000 had travelled from DSA, compared to 532,000 passengers who had passed through the airport from 1st April to 30th September 2015.

- It was anticipated that there would be limited growth at DSA during 2017.
- DSA's 5 Year Business Plan was currently in the process of being refreshed. It was noted that there were ambitious growth targets set out within the Plan.
- Flybe had launched their summer 2017 routes with an extra 35,000 seats being added from DSA.
- 3,084 tonnes of cargo had been handled by the airport from 1st April to 30th September 2016.
- Opportunities to attract scheduled freight carriers were being explored by the Cargo Team with some prospects looking promising.
- From 1st April to 30th September 2016, 9,000 guests had used the Airport's Premium Lounge. Excellent feedback had been received from guests who had utilised the facilities of the Premium Lounge.
- The 'Meet and Greet' car parking service had been exceptionally well received by passengers over the summer and excellent reviews had been obtained.
- Two large marketing campaigns were currently taking place, firstly on BBC Radio 1 in relation to Flybe services and secondly, a generic message regarding DSA as the people's local airport.
- The Airport had welcomed its 10 millionth passenger to travel from DSA and to mark the occasion the passenger had been given a gift from the airport which included flights for the new Flybe service to Dublin.
- Runway re-surfacing was due to commence in January 2017 for a period of 3 months. All works would be completed at night.

Peter Nears provided the Committee with an update regarding national aviation. It was reported that:

- A long-awaited decision would be made by a Cabinet Sub-Committee next week regarding expanding capacity at either Heathrow or Gatwick. Following the announcement, a public consultation would be held on the effects of airport expansion. There would then be a final decision by the Government, which would be part of a National Policy Statement on Aviation. This would then be put to a vote among MP's next year, in the winter of 2017/18. It was unlikely that any new runway capacity would be operational before 2025.
- DSA and Durham Tees Valley were now part of the Regional and Business Airports' Group (RABA), which had been established to provide a collective voice for UK airports with less than 3 million passengers per annum. The Group had become an influential body for lobbying on behalf of the smaller airports.

It was noted that in terms of UK airport expansion, RABA favoured Heathrow due to links with Northern Hubs.

- Work was taking place to update DSA's Vision Document, which would include a national policy statement and investment in UK airports in the North. A Copy of the document would be circulated to Members shortly.
- Work was taking place with the Sheffield City Region and Sheffield City Region's Local Enterprise Board regarding plans for a local railway station at DSA. Currently, there was a national debate regarding a spur or realignment of the East Coast mainline.

In relation to a railway station at DSA, there were a number of factors which needed to be addressed, firstly, improvement works required at Rossington level crossing, secondly, there were issues regarding capacity at Doncaster Central Station, North and South routes via conflicting East and West routes.

Doncaster MBC were leading on discussions with Network Rail and HS2 Ltd.

In terms of journey times, analysis had taken place which stated that if there was a railway station at DSA, journey times from Peterborough to Doncaster would be around 37 minutes, which would be quicker than travelling to Heathrow or Gatwick. This would result in added convenience for passengers and would go against the normal commuter flow making maximum use of capacity.

- Following the launch of Aero Centre Yorkshire, marketing of the site was currently taking place detailing the wide range of development opportunities available surrounding DSA, attracting inward investment and job creation to the Sheffield City Region.

RESOLVED – That the update be noted.

7 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 15 SEPTEMBER 2016

A Tolhurst informed the Committee that, in light of the number of individual complaints which had recently been received by the Airport, Members of the Noise Monitoring and Environmental Sub-Committee had been asked to consider, whether or not, the Airport should adopt a persistent or vexatious complaints procedure.

A Tolhurst asked the Committee for its comments.

Following discussion, the Committee commented that they understood that there was a need for a Vexatious Complaints Policy and would support the Airport in its development. However, Members commented that they would be cautious regarding its use. The Committee was of the opinion that certain points contained within a complaint would still need to be addressed by the Airport, as they may still have a genuine complaint.

There would also need to be a strict criteria regarding what level a complainant would be considered as vexatious. Furthermore, each individual noise complaint had a different impact on the individual. It was pointed out that local residents were not fully aware of the technical aspect of the operations at DSA. It was suggested that, wherever possible, the airport should engage with local residents to educate and inform them of the airport's operations.

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 15 September 2016 be noted.

8 SCHEDULE OF 2017 MEETING DATES

RESOLVED – That the Committee agreed to the following schedule of 2017 meeting dates:-

Airport Consultative Committee

Thursday 12 January (AGM and Ordinary)
Thursday 6 April
Thursday 13 July
Thursday 19 October

All meetings will commence at 10:00 am, in the Blenheim Meeting Room in Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

Noise Monitoring and Environmental Sub-Committee

Thursday 16 March* (to be confirmed)
Thursday 22 June
Thursday 14 September
Thursday 7 December

All meetings will commence at 10:00 am, in the Blenheim Meeting Room in Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

9 ANY OTHER BUSINESS

i) Portable Noise Monitor

Parish Councillor McCarron asked if an update could be provided in respect of the portable Noise Monitor. **ACTION: K Naylor**

ii) Pilgrim Fathers 2020 Celebrations

P Nears informed the Committee that the Regional Development Agency in Ireland had asked if they could be informed of any planned activity taking place in relation to the Pilgrim Fathers 2020 celebrations.

It was noted that the Regional Development Agency had created a database which recorded all individuals who had emigrated from Ireland to the USA. The database could be used in future to contact people to inform them of planned activity. Discussions were taking place between the airport and the Regional Development Agency regarding providing dedicated tours.

Members were asked to pass any information onto P Nears.

10 DATE AND TIME OF NEXT MEETING

RESOLVED – That the Annual General Meeting and Ordinary Meeting of the Airport Consultative Committee be held on Thursday 12 January 2017 at 10:00 am, in the Blenheim Meeting Room, Heyford House, Doncaster Sheffield Airport, First Avenue, Doncaster.

CHAIR

8 December, 2016

New CAA guidelines: Making air travel more accessible for passengers with hidden disabilities

- New CAA guidance sets out how UK airports should support people with hidden disabilities, helping improve journeys for those with conditions including dementia, autism, mental health problems, hearing loss and visual impairment.
- Backed by a host of disability charities, the guidance aims to help airport familiarisation and reduce stress and anxiety for passengers with hidden disabilities.
- It offers clear information on how airports should support passengers including providing clear and detailed information ahead of travel, as well as enhanced training for airport and security staff.
- The guidance is part of the CAA's ongoing drive to promote the assistance available to passengers with disabilities.

New guidelines published by the Civil Aviation Authority set to help passengers with hidden disabilities get better support at UK airports and more effective communication ahead of travel, helping to reduce stress and anxiety when travelling.

Following a wide-ranging consultation with airports and disability organisations, the CAA has set out a number of key guidelines, which include improving identification of people that need extra help and ensuring information is available in a range of formats including clear pictogram images and audio messages.

In addition airports should consider providing quiet routes and quiet areas and must ensure airport staff, including security staff, are given enhanced hidden disability training.

UK airports have welcomed the guidance, which clarifies their legal obligations in providing 'special assistance' to any person with a disability or reduced mobility, which includes those with hidden disabilities, when travelling through an airport and/or on board an aircraft.

Key guidelines for airports include:

- Airport staff, including security staff, should have hidden disability awareness training, as well as training to cover communication techniques.
- Ahead of travel, airports should provide clear and detailed information for people with hidden disabilities. This will help with overall familiarisation of the airport environment and help ease anxiety and stress. Communication should include a combination of accessible videos, photos and pictures of airport processes.
- People with hidden disabilities should have the option of wearing a lanyard, bracelet or other suitably designed aid provided by the airport to ensure they are easily identified by staff and can get the assistance they need.
- Airports should provide a quiet area to wait for flights and quiet routes through the airport, for example bypassing the retail area. This will make travelling through the airport less stressful and disorientating and will benefit those with sensory impairments in particular.

- Clear images and audio messages should be available throughout the airport to help passengers find essential points such as toilets, quiet areas and assistance points.
- People with hidden disabilities must never be separated from a parent/friend/accompanying person during a security search, and security staff must explain prior to the search what screening will take place and make any necessary adjustments.
- Airports should consider facilitating 'familiarisation visits' or open days for passengers prior to travel to help them experience the airport and aircraft environment.

In regards to this guidance, the CAA has asked the UK's 30 largest UK airports to make the necessary improvements to their special assistance service and we will publish a report on the changes made next year.

Guidance document available at:

<http://publicapps.caa.co.uk/docs/33/CAP%201411%20DEC16.pdf>

Consultative Committee

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE

1 DECEMBER 2016

PRESENT: A Tolhurst OBE (in the Chair)

Members:- R Cooke (Doncaster Sheffield Airport), Councillor J Cox (Doncaster MBC), Parish Councillor G Hassall (Sub for Blyth Parish Council), G Levett (Doncaster MBC), P Maddison (Sub for FODSA), M McCool (South Yorkshire Joint Authorities), K Naylor (Doncaster Sheffield Airport), S Racjan (Doncaster MBC), Parish Councillor C Sheriff (Finningley Parish Council), Parish Councillor I Swainston (Auckley Parish Council) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies for absence were received from Town Councillor S Ball (Maltby Town Council), J Bamford (Nottinghamshire CC), Councillor R Blake (Doncaster MBC), A Bosmans (FODSA), Parish Councillor R Brown (Blyth Parish Council), P Cole (Office of Caroline Flint, MP), Councillor T Corden (Doncaster MBC), Parish Councillor S Crawford (Austerfield Parish Council), Town Councillor A Cropley (Bawtry Town Council), Councillor L Curran (Doncaster MBC), J Davies (Doncaster MBC), Parish Councillor P Edwards (Misson Parish Council), S Gill (Doncaster Sheffield Airport), A Hudson (Air Traffic Control, Robin Hood Airport), Parish Councillor N McCarron (Blaxton Parish Council), Mr J Proudman (Bassetlaw District Council), Parish Councillor D Sanders (Wroot Parish Council), A Shirt (Committee Secretary), Councillor A Smith (Doncaster MBC) and Town Councillor Gordon Whitehead (Tickhill Town Council)

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst welcomed everyone to the December meeting of the Noise Monitoring and Environmental Sub-Committee.

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

A Tolhurst commented that the tour of Air Traffic Control scheduled for today, had been re-arranged to next summer, due to ongoing works.

3 MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB COMMITTEE HELD ON 15 SEPTEMBER 2016

RESOLVED – That the minutes of the Noise Monitoring and Environmental Sub Committee held on 15 September be agreed as a correct record.

4 MATTERS ARISING

Ownership of Old Bawtry Road

It was noted that there was no update in respect of the ownership of Old Bawtry Road.

Councillor Sherriff commented that Finningley Parish Council had received a letter seeking objections to the bollards outside of the fire station, which was the only viewing area currently available in that area.

S Racjan queried whether any issues had been raised regarding campervans; he had recently observed a campervan parked next to the waste recycling area.

K Naylor commented that no issues had been reported, and she encouraged members to feedback on any matters.

A Tolhurst commented that it was helpful for local residents to raise any issues with the Airport, due to its exhaustive perimeter.

Infrastructure Improvements and Changes

It was noted that driving directions to the Airport via the link road was now available on the Airport's website.

Number of Complaints and Individuals from Each Area from 1 June 2016 to 31 August 2016

K Naylor confirmed that Councillor Edwards had been included onto the circulation list to be informed when the training flights operated from the Airport.

5 AIRPORT ACTIVITIES UPDATE REPORT

R Cooke commented that the Airport had now moved into the winter season, after completing its most successful flying programme over the summer months, to which the Flybe operation had ran very well. Work was underway on the summer 2017 flight schedule, and Flybe flights were already on sale. The feedback for forward sales for summer 2017 was way ahead of expectation and budget. Additional growth was expected for 2017, although this was not anticipated to be at the same level as 2016 for step change or aeroplanes. It was anticipated that the growth with carriers of 2E and Flybe would have a more incremental step next year.

The Airport remained the fastest growing airport in the UK, with a record year for cargo growth and a massive step change with DHL operations running at Doncaster for 5 consecutive weeks, as a short term operation during the resurfacing of the

East Midlands Airport's runways. The operation would conclude the last weekend before Christmas, and DHL had been happy with the service provided by the Airport; it was hoped that this would lead onto future indirect engagements.

R Cooke reported that the construction of a South Yorkshire Police Support Unit hanger would commence early in the New Year. A large project would commence to resurface the runway from the first week in January 2017 to the third week in April 2017, involving night time closures 7 nights per week; 100 metres of runway would be planed out per night. Resurfacing would be undertaken every 10 to 15 years. The resurfacing operation would not be noisy, and transport for the works would not be permitted through local villages. The Airport would communicate with local residents prior to commencement. The Committee noted that the ashfelt for the runway would be stored at the side of the 'meet and greet' car park.

The FARRRS Phase 2 project had now been approved and was due to commence in Quarter 1 of 2017. The National Police Airport Support Unit was moving from helicopters to fixed aircrafts; the hanger would be relatively small and it was anticipated to be operational by summer 2017.

Councillor Worthington congratulated the Airport on its new advertisement.

RESOLVED – That the update be noted.

6 AIR TRANSPORT MOVEMENTS AND QUIET OPERATIONS POLICY REPORT

The Committee received a presentation from K Naylor regarding Air Transport Movements and Quiet Operations Policy for the period September 2016 to October 2016.

a) Air Transport Movements

The presentation reported on the following:-

- i) The number and type of aircraft movements from September to October 2016.
- ii) The number of arrivals and departures on each runway from April 2005 to October 2016.

b) Quiet Operations Policy Report

The presentation reported on the following:-

- i) The number of complaints received by DSA from 1 September 2016 to 31 October 2016 had primarily been made by one complainant.
- ii) DSA's total number of complaints and the type of complaints for the period September 2016 to October 2016.

c) Number of Complaints and Individuals for September to October 2016

The presentation reported that:-

- i) DSA had received 37 complaints from 5 individuals in Bawtry.
- ii) DSA had received 20 complaints from Workshop regarding arrivals at Runway 20.

d) Number of Complaints and Individuals from each area from 1 September 2016 to 31 October 2016

The presentation reported on the following:-

- i) The percentage of total complaints from each area for the period.
- ii) The number of complaints and comparison figures for September to October 2015 and 2016.
- iii) DSA's annual number of complaints and total movements from 2005 to 2016.
- iv) The number of complaints received by the Airport during July 2016 had almost totalled the same quantity of complaints received during the whole of 2015.
- v) The number of night time departures from Runway 20 for September to October 2016.
- vi) The number of non-NPR aircraft departures from September to October 2016.
- vii) The number of Quota Count Points (QCP) used and QCP Limits from April 2005 to October 2016.
- viii) The number of Quota Count 4 Movements from November 2010 to November 2016.
- ix) The number of Engine Tests for September to October 2016.

RESOLVED – That the presentation be noted.

7 ENVIRONMENTAL REPORT

K Naylor reported that the Airport was accredited to ISA 2000. The Airport had set a 0% increase based upon the 2015 figures, due to the significant passengers and projects on site; there were no large scale energy efficiencies on site.

During 1 January 2016 to 31 October 2016, the Airport had been 6% above its 0% target increase. It was anticipated to change the Airport's car park to LED in 2017.

In relation to waste reduction on site, the Airport received category 1 waste (non-EU aircraft waste) from Turkey arrivals only. The Airport had generated 1 tonne of category 1 waste in 2016 in comparison to 33 tonnes in 2015, which had been disposed of in landfill. The Airport worked in collaboration with the Sustainable

Aviation Air Group, to challenge DEFRA in determining whether recycling could be reduced further.

It was anticipated that Peel Land Property Group would hit its 3% target reduction this year.

RESOLVED – That the update be noted.

8 COMMUNITY ACTIVITIES

K Naylor reported that one application had been received by the Airport to fund a project from the Community Investment Fund.

The Committee was asked to give its consideration to the following project:-

Application Number	Group	Project	Grant Requested	Number of People to Benefit	Comments	Decision
DSA/KN1 60009	Finningley Village Community Group	Purchase of a weatherproof public access defibrillator cabinet.	£600.00	1415		Supported

RESOLVED – That the Committee agreed to support the project highlighted above totalling £600.00.

9 SCHEDULE OF 2017 MEETING DATES

RESOLVED – That the Committee agreed the following meeting schedule for 2017:-

Thursday 16 March
Thursday 22 June
Thursday 14 September
Thursday 7 December

All meetings will commence at 10.00 am, in the Blenheim Meeting Room in Heyford House, Doncaster Sheffield Airport, unless stated Otherwise.

10 VEXATIOUS COMPLAINTS PROCEDURE

Members were presented with the Vexatious Complaints Procedure, following discussions at the last Committee meeting.

K Naylor commented that the procedure had been devised following multiple complaints received from one individual in Bawtry, in relation to arrivals and departures on Runway 20. It was intended that the procedure would be used as a last port of call; similar procedures were in place at other airports.

Councillor Swainston commented that he did not envisage a problem with the principle of the policy, but he suggested further consideration to the document prior to publication, as he considered that a number of the words within the document could be open to subjective assessment and scrutiny.

RESOLVED – That the Committee:-

- i) Noted the Airport's intention to bring the policy into effect.
- ii) Requested an update in 6 months' time to determine whether the procedure had been applied.

11 ANY OTHER BUSINESS

R Cooke referred to the failure of the instrument landing system on Runway 20 on 26 November, which had resulted in a loss of three flights due to poor weather conditions. The Airport team had worked tirelessly to repair the runway, which had been completed on 30 November.

R Cooke commented that one of the standard instrument departures based on DVOR was the ground based radio beacons which was managed by GAMSTON, who were going through a national programme to phase the beacons out. A project would commence to replace the beacons with satellite based navigation systems, with the expectation and aim to replicate those currently in place. R Cooke added that he required the Committee's involvement in the consultation process over the next 12 months. He suggested that when the Committee next met in March 2017, that if the timetable for designing the new procedures was geared around a date to remove the GAMSTON beacon in April 2018, that there could be an opportunity to request an exceptional meeting to discuss the draft designs.

12 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the Noise Monitoring and Environmental Sub-Committee be held on Thursday 16 March 2017 at 10.00 am in Heyford House, Doncaster Sheffield Airport, Doncaster.

CHAIR