



Public Document Pack
Robin Hood Airport
Consultative Committee

South Yorkshire Joint Authorities
Governance Unit
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Our ref: RHACC/AIS

Your ref:

Date: 08 April 2016

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TO:- ALL MEMBERS OF THE AIRPORT CONSULTATIVE COMMITTEE

Dear Member

**RE: ROBIN HOOD AIRPORT DONCASTER SHEFFIELD CONSULTATIVE
COMMITTEE - THURSDAY 14 APRIL 2016**

I write to inform you that the next meeting of the Airport Consultative Committee will be held on **Thursday 14 April 2016 at 10.00 am in the Blenheim meeting room, Heyford House, Robin Hood Airport, First Avenue, Doncaster, DN9 3RH.**

Please note car parking is available in Heyford House staff car park; access can be gained by pressing the 'help' button.

The agenda and supporting papers are attached for information.

Yours sincerely

Andrew Shirt
Committee Secretary

Encs

Membership:

Alan Tolhurst OBE (Chair)

Jim Bamford (Nottinghamshire County Council), Councillor Joe Blackham (Doncaster MBC), Councillor Rachael Blake (Doncaster MBC), Andrew Bosmans (FODSA), Councillor Johanna P Churchill (Lincolnshire County Council (Sub for Cllr O'Connor)), Phil Cole (Office of Caroline Flint MP), Mike Cotterill (Peel Airports Management), Councillor Jane Cox (Doncaster MBC), Daniel Fell (Doncaster Chamber of Commerce and Enterprise), Councillor Robin Franklin (Barnsley MBC), Steve Gill (Robin Hood Airport), Chris Harcombe (Robin Hood Airport), Councillor James Hart (Doncaster MBC), Councillor Emma Hoddinott (Rotherham MBC), John Huddleston (Communications & Corporate Affairs Manager), Parish Councillor Norma McCarron (Blaxton Parish Council), Councillor Bill Mordue (Doncaster MBC), Kellie Naylor (Robin Hood Airport), Peter Nears (Peel Holdings (Management Ltd)), Councillor Pat J O'Connor (Lincolnshire County Council), County Councillor Chris Pearson (North Yorkshire County Council), Councillor Helen Richards (Substitute Member for Bassetlaw District Council), Marina Di Salvatore (West Lindsey District Council), Councillor Ian Saunders (Sheffield City Council), Andrew Shirt (Committee Secretary), Councillor Pam Skelding (Nottinghamshire County Council), Kate Stow (Robin Hood Airport), Councillor Charles L Strange (West Lindsey District Council), Councillor Jo White (Bassetlaw District Council), Robert Wilkinson (Bassetlaw Development Agency), Yvonne Woodcock (Ex-Officio), Parish Councillor Jennifer Worthington (Cantley with Branton Parish Council) and Richard Wright (Sheffield Chamber of Commerce and Industry)

Purpose of the Airport Consultative Committee

The Robin Hood Airport Doncaster Sheffield Consultative Committee provides the mechanism for the exchange of information between the Airport Operator (Peel Airports Ltd), users of the airport, local authorities in the vicinity airport and other organisations surrounding the airport which have an interest in the operations and management of the airport. Specifically, the Committee is:

- a. To foster communication and build understanding between the airport, its users, local residents and the business community.
- b. To stimulate the interest of the local population in the development of the airport.
- c. To consider the impact of the airport operation on the environment, surface access, employment, the local and regional economy, and the circumstances of local communities and their residents.
- d. To monitor the implementation of the Airport Operator's commitments made under the S106 Agreement between the Airport Operator and Doncaster Metropolitan Borough Council.
- e. To consider and comment upon consultative reports, as required.
- f. To facilitate constructive discussion to resolve differences, when required.

ROBIN HOOD DONCASTER SHEFFIELD CONSULTATIVE COMMITTEE

THURSDAY 14 APRIL 2016 IN THE BLENHEIM MEETING ROOM, HEYFORD HOUSE, ROBIN HOOD AIRPORT, FIRST AVENUE, DONCASTER, DN9 3RH.

AGENDA: Reports attached unless stated otherwise

	Item	Page
1	Welcome, Introductions and Apologies for absence	
2	Announcements	
3	Minutes of the Annual General Meeting held on 14 January 2016	1 - 6
4	Minutes of the Ordinary Meeting held on 14 January 2016	7 - 12
5	Matters Arising	
6	Airport Activities Report	Verbal
7	CAA Consultation on issues affecting Passengers' Access to UK Airports: A Review of Surface Access Full Consultation Document Available online at: https://publicapps.caa.co.uk/docs/33/CAP%201364%20surface%20access%20review%201.pdf Closing Date for Responses: 22 April 2016	Verbal
8	CAA Consultation on Proposals for a Revised Airspace Change Process Full Consultation Document available online at: https://consultations.caa.co.uk/policy-development/proposals-for-revised-airspace-change-process/supporting_documents/CAP%201389%20March%202016.pdf Closing Date for Responses: 22 June 2016	Verbal
9	Views Sought: UKACCs Secretariat and Support Service	13 - 16
10	Draft Minutes of the Noise Monitoring and Environmental Sub-Committee held on 17 March 2016	17 - 24
11	Any other Business	
12	Date and time of next meeting - Thursday 14 July 2016 at 10:00 am in the Blenheim Meeting Room, Heyford House, Robin Hood Airport. Doncaster	



ROBIN HOOD DONCASTER SHEFFIELD AIRPORT

AIRPORT CONSULTATIVE COMMITTEE

ANNUAL GENERAL MEETING

14 JANUARY 2016

PRESENT: Alan Tolhurst OBE (Chair)

A Bosmans (FODSA), P Cole (Office of Caroline Flint MP), T Henshaw (Robin Hood Airport), Councillor E Hoddinott (Rotherham MBC), Parish Councillor N McCarron (Blaxton Parish Council), B Mordue (Doncaster MBC), K Naylor (Robin Hood Airport), Councillor P J O'Connor (Lincolnshire County Council), County Councillor C Pearson (North Yorkshire County Council), M Di Salvatore (West Lindsey District Council), A Shirt (Committee Secretary), Councillor C L Strange (West Lindsey District Council), Town Councillor Gordon Whitehead (Tickhill Town Council), Y D Woodcock (Ex-Officio), C Woolley (Securitas UK) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Claire Woolley (Securitas UK)

Apologies were received from: J Bamford, Councillor J Blackham, Councillor R Blake, M Cotterill, Councillor J Cox, D Fell, Councillor R Franklin, S Gill, Councillor J Hart, Councillor I Saunders, Parish Councillor C Sheriff and Councillor P Skelding

1 **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Chair welcomed Members to the tenth Annual General Meeting of Robin Hood Airport Doncaster Sheffield Consultative Committee.

Introductions were made and apologies for absence were noted as above.

2 **MINUTES OF THE ACC ANNUAL GENERAL MEETING HELD ON 15 JANUARY 2015**

RESOLVED – That the minutes of the Annual General Meeting held on 15 January 2015 be agreed as a correct record.

3 **CHAIRMAN'S ANNUAL REPORT**

The Chair reported that 2015 had been a very special year for Airport; it had marked its 10th Anniversary operating as a commercial entity and saw the signing of a new contract between the Airport and Thompson, which had been operating services from the site for 10 years. Furthermore, to add to the good news, there was the introduction of the service to Dublin and the consequent opening up of services to the East Coast of America and Canada.

In November, there had been the announcement of a significant contract between the Airport and Flybe, which would introduce services to 8 new destinations starting in a couple of months' time. This would make the Airport even more attractive an option for local travellers as the services to Paris and Amsterdam in particular would make destinations to the East more accessible.

Given the endless delay on the decision to develop additional capacity in the south-east, the introduction of the Flybe services will undoubtedly be a benefit for local businesses and tourists.

There had been some important and interesting developments during 2015, nationally and locally which the Chair wished to report upon:-

Airport Commission

With regards to the debate about London Heathrow and Gatwick, the Chair believed that there was not enough attention given to the limitations posed by the available airspace in the South-East. The current air traffic system had been designed years ago, which must severely handicap developments in traffic volume. While aircraft separation distances over the Atlantic had been reduced to facilitate increases in traffic flow, it was not clear, whether the costs of developing a new ATC system in the UK had been factored into the project costs being considered by the Government to develop a larger hub in the South-East.

FARRRS

Another good news story was the creation of the Aero Centre Yorkshire, which with the new FARRRS link road would contribute to the regeneration of the region and add many new job opportunities.

The Chair highlighted that this was further proof of Peel's commitment to the airport site and to growth in the region.

Security

Internationally, there was the terrible accident involving a Russian airliner which was brought down over the Sinai; and the downing of a Malaysian Airlines aircraft over the Ukraine. Such events had focussed once again, attention on the need for tighter security and safety across the whole spectrum of aviation activity.

Passenger security checks had become more stringent, causing additional delays and inconvenience at airports. Procedures to ensure that security checkpoints could not be bypassed were routine and certain international routes had been closed to airlines as the threats of terrorist actions had increased. The recent attack in Istanbul has had an immediate impact on travel to Turkey.

Last Class

The Chair informed the Committee that whilst looking at the global aviation scene, a couple of items had caught his attention last year. Some airlines had unofficially

introduced a new class of passenger seating entitled “last class”. It was difficult to know whether this news would have an adverse impact on passenger numbers, coupled with the ongoing debate around Air Passenger Duty (APD). The Chair suggested that this would not be welcomed by the travelling public.

Antisocial Behaviour

Another item to catch the Chair’s attention was with regards to the increases in antisocial behaviour on flights. In one case a woman passenger had grabbed a stewardess by the throat after an argument over a spilled drink. The flight from New York to Chicago had to be diverted, and the woman was arrested.

In December, a passenger on a BA flight from Amsterdam became verbally aggressive and unruly and had to be removed before the aircraft could depart from the airport.

In another case, a Jet2 aircraft on a flight to Newcastle had to be diverted to Shannon, because of a 42 year old woman from Sunderland being aggressive and abusive to the cabin crew and other passengers. She was arrested and was billed for £6800 to cover the cost of the diversion.

The Chair commented that in none of the cases above was there the consumption of alcohol reported to have been involved.

Local Developments

Turning to more positive matters and focussing on the local scene, the last season of Vulcan flying had been a great success, as demonstrated by the number of those viewing departures to and arrivals from air show tours. The only negative aspect was the lack of publicity of the last flight; however, the reasons for this were well understood.

Enthusiasm for the Vulcan as part of the local scene continued unabated and the news that an aviation engineering academy, with the Vulcan as its focal point, was planned for development at the airport was excellent news.

It was also good to hear that the Vulcan to the Sky Team would be working with a group seeking to restore to flying status a Mosquito World War 2 aircraft, had received universal approval and support.

ACC

2015 marked 10 years’ for the ACC as a facilitator between the Airport and the local community. The ACC continued to keep the Airport Director and his team informed of local concerns; one example being problems regarding off-site parking and the policing of the parking policy on the approach roads.

The first full year of the Noise Monitoring and Environmental Sub-Committee had been operating in its new guise, and Members were gradually getting to grips with more detail and the technicalities of aviation.

The number of complaints about aircraft noise during the year was limited, with just a few complainants' comments making up the bulk of the totals. The Chair congratulated the airport for dealing with complaints regarding aircraft noise in a professional and caring manner.

The relationship between the Committee and the airport management continued to flourish. On behalf of the Committee, the Chair thanked the Airport Director and his colleagues for their support and advice over the past year and for their hard work in developing the airport as a key facilitator for the economic regeneration of the region.

The Chair rounded-up his Annual Report stating that with the New Year well underway, it was with satisfaction at all that had been achieved in 2015 and moving forward to even better times in 2016, which will be heralded by the opening of the FARRRS link road and the start of the new Flybe services.

Y Woodcock thanked the Chair and Committee Secretary for all their hard work undertaken during 2015.

RESOLVED – That the Chairman's Annual Report be noted.

4 ROBIN HOOD AIRPORT CONSULTATIVE COMMITTEE - NEW MEMBER
INDUCTION PACK

The Chair presented Members with a copy of the 'ACC's New Member Welcome Pack'.

The Welcome Pack set out an introduction to the Committee and facts about the airport; the Committee's Constitution; meeting arrangements; membership and a list of airport company staff usually in attendance at meetings.

Parish Councillor McCarron referred to the membership of the Committee, highlighting that a number of the members listed, had either, never attended meetings or their attendance had been infrequent.

The Chair reminded Members that in the event when they could not attend a meeting; they were more than welcome to send a substitute from their organisation.

It was agreed that the Committee Secretary would write to Members whose attendance at Committee meetings over the last year had been infrequent.

RESOLVED –

- i) That the ACC New Members Welcome Pack be noted and endorsed by the Committee.
- ii) That the Committee Secretary writes to Members of the ACC whose attendance at Committee meetings, over the last year had been infrequent.

5 MEMBERSHIP UPDATE

A report of the Committee Secretary was presented setting out the current membership of the Airport Consultative Committee and the Noise Monitoring and Environmental Sub-Committee.

RESOLVED – That the Committee notes the current membership of the Airport Consultative Committee and Noise Monitoring and Environmental Sub-Committee.

6 SCHEDULE OF MEETINGS 2016

RESOLVED – That the following schedule of meetings be agreed:-

Airport Consultative Committee

Thursday 14 January 2016 (AGM and Ordinary)

Thursday 14 April 2016

Thursday 14 July 2016

Thursday 13 October 2016

Noise Monitoring and Environmental Sub-Committee

Thursday 17 March 2016

Thursday 23 June 2016

Thursday 15 September 2016

Thursday 1 December 2016

All meetings will commence at 10:00 am in the Blenheim meeting room in Heyford House, Robin Hood Airport, unless stated otherwise.

CHAIR

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ROBIN HOOD DONCASTER SHEFFIELD AIRPORT

AIRPORT CONSULTATIVE COMMITTEE

ORDINARY MEETING

14 JANUARY 2016

PRESENT: Alan Tolhurst OBE (Chair)
A Bosmans (FODSA), P Cole (Office of Caroline Flint MP), T Henshaw (Robin Hood Airport), Councillor E Hoddinott (Rotherham MBC), Parish Councillor N McCarron (Blaxton Parish Council), B Mordue (Doncaster MBC), K Naylor (Robin Hood Airport), Councillor P J O'Connor (Lincolnshire County Council), County Councillor C Pearson (North Yorkshire County Council), M Di Salvatore (West Lindsey District Council), A Shirt (Committee Secretary), Councillor C L Strange (West Lindsey District Council), Town Councillor Gordon Whitehead (Tickhill Town Council), Y D Woodcock (Ex-Officio), C Woolley (Securitas UK) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Claire Woolley (Securitas UK)

Apologies were received from: J Bamford, Councillor J Blackham, Councillor R Blake, M Cotterill, Councillor J Cox, D Fell, Councillor R Franklin, S Gill, Councillor J Hart, Councillor I Saunders, Parish Councillor C Sheriff and Councillor P Skelding

1 **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Chair welcomed Members to the Ordinary meeting of the Airport Consultative Committee (ACC).

An extended welcome went to Claire Woolley, Station Manager for Securitas UK based at Robin Hood Airport, and to Tom Henshaw, Aviation Development Executive, Robin Hood Airport.

Apologies for absence were noted as above.

2 **ANNOUNCEMENTS**

None.

3 **PRESENTATION ON AIRPORT SECURITY**

The Committee received a talk on Airport Security from Claire Woolley, Station Manager for Securitas UK, based at Robin Hood Airport.

Members were informed that further to the news of new Flybe routes departing from the airport, Securitas UK were currently in the process of recruiting additional Aviation Security Agents to carry out security checks at Robin Hood Airport. It was highlighted that all successful candidates were required to complete a 5 year back ground check, provide a clear DBS check and apply for a Counter Terrorist Check (CTC) prior to completing and passing a specialised course. The successful completion of the above checks was mandatory to be able to hold this position.

Members were provided with an overview of the procedures in place at Robin Hood when passengers pass through Central Search at the airport. It was highlighted that all personnel (pilots, cabin crew, aircraft cleaners, aircraft engineers*, ground staff and police officers etc) and passengers were all required to obtain security clearance, prior to entering the departure lounge and gaining entry on to the airfield.

*Aircraft engineers are also required to carry a "Tools of the Trade Card" to allow them entry onto the airfield to service the aircraft.

New security equipment was due to be installed at the airport, which would allow Agents to process passengers more efficiently.

Members were reassured that with air traffic on the increase every year, passenger safety is, and always would be the most important aspect of Aviation. It was important for aviation security to always be one step ahead of terrorists.

The Committee thanked Claire for providing them with an overview of the security policies and procedures in place at Robin Hood Airport.

On a separate issue, the Chair requested that the Noise Monitoring and Environmental Sub-Committee receives a presentation at their next meeting in relation to the Airport's code regarding the use of Drones and Lasers near to the airport.

ACTION: K Naylor

RESOLVED – That the Committee noted the presentation.

4 MINUTES OF THE MEETING HELD ON 15 OCTOBER 2015

RESOLVED – That the minutes of the Airport Consultative Committee held on 15 October 2015 be agreed as a correct record.

5 MATTERS ARISING

It was noted that an update on the Airport Master Plan would be given within the Airport Activities update report at agenda item 6.

6 AIRPORT ACTIVITIES REPORT

T Henshaw provided the Committee with an update on Airport activities. In summary it was reported that:-

- During the current financial year, (April 2015 to December 2015), 722,576 passengers transited the airport, which was a 16.3% growth rate compared to the same period in 2014.
- December traffic was up 23% in terms of passenger throughput, with a 21% increase in flights.
- An agreement with Flybe had now been confirmed to base two Embraer E195 aircrafts (118 seats) at the airport. Eight direct destinations had been confirmed along with a further six on Flybe codeshares through Paris Charles de Gaulle. Direct and indirect destinations were now available to book via the Flybe website. The destinations available were as follows:

Direct Destinations:

- Paris Charles de Gaulle
- Amsterdam
- Berlin
- Alicante
- Malaga
- Faro
- Jersey
- Newquay

Indirect Destinations:

- Lyon
- Nuremburg
- Madrid
- Zurich
- Geneva
- Munich

- Flybe was expected to deliver 0.5m extra seats into the next financial year, with a start date of 24th March 2016.
- Wizzair continues to grow at the airport, and had announced both a new destination, Cluj Napoca in Romania, and capacity growth on existing routes.
- TUI Group had announced two new routes for 2016, Larnaca in Cyprus and Heraklion in Crete.
- Stobart Air, operating on behalf of Aer Lingus would be increasing frequency on the Robin Hood Airport to Dublin route from 5 weekly to 6, adding in a Saturday on rotation.
- In relation to cargo performance, the current position for the current financial year up to December 2015 was 264.7% growth compared to 2014. There had been just short of 3.0 million kilos of freight transported in the current financial year, versus 800 kilos of freight in the previous year.
- The Cargo Team were continuing to develop relationships with a number of carriers, brokers and freight forwarders.
- Work was progressing on works to the car park, and work would shortly begin at arrivals, central search, landside departure lounge and business lounge.
- Work was due to commence on a new self-serve avgas pump to ensure supply for operators of light aircraft.

- Works to maintain the apron to ensure maximum flexibility would be commencing shortly. Swissport had acquired further equipment to deal with the expansion in both passengers and cargo operations.
- Vulcan to the Sky had now taken control of Hangar 3 from Directions CIC. It was noted that Vulcan to the Sky were interested in opportunities to maximise the use of both the vacant office space and hangar space whilst continuing their visitor attraction operations.
- Phase 1 of the FARRRS link road had an expected completion date of late February, contingent on weather factors being favourable to construction. Consultation and planning had commenced on Phase 2 of the works (Bawtry Road to Hurst Lane).
- Aero Centre Yorkshire had now been launched; the website could be viewed at www.aero-centre.com/yorkshire. The brand would be used to attract inward investment to the airport and encourage mixed use for the 1600 acre site.
- The Aviation Development and Property Teams continued to work closely with Business Doncaster and Sheffield City Region Invest to maximise opportunities.
- A process had begun to refresh the Airport's Master Plan.

RESOLVED – That the Airport Activities update be noted.

7 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 3RD DECEMBER 2015

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 3rd December 2015 be noted.

8 ANY OTHER BUSINESS

i) Tour of the Airport

Councillor Hoddinott asked if arrangements could be made for new Members of the Committee to receive a tour of the airport. **ACTION: A Tolhurst / K Naylor**

ii) Pilgrim Fathers

M Di Salvatore reported that she now had the contact details for the officer dealing with the arrangements being made for the 2020 celebrations of the Pilgrim Fathers, should Members require any further information.

iii) Official Opening of FARRRS

Parish Councillor McCarron asked if Members of the ACC would receive an invite to the official opening ceremony of the FARRRS link road.

Councillor Mordue agreed to follow-up with officers at Doncaster MBC and inform Members accordingly.

iv) New President of Doncaster Chamber of Commerce

Y Woodcock informed the Committee that Kelvin Fitton had recently been appointed as the new Doncaster Chamber President. It was suggested that Kelvin be invited to attend a future meeting of the ACC. **ACTION: A Tolhurst to consider the suggestion.**

v) Community Investment Fund

K Naylor informed Members the Airport would shortly be re-launching the Community Investment Fund; further information would be available shortly via the Airport's website.

Members welcomed the news and looked forward to receiving future updates.

9 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the ACC be held on Thursday 14 April 2016, at 10:00 am in the Blenheim Meeting Room, Heyford House, Robin Hood Airport, Doncaster.

CHAIR

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Agenda Item 9

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ROBIN HOOD AIRPORT DONCASTER SHEFFIELD

NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE

17 MARCH 2016

PRESENT: A Tolhurst OBE (in the Chair)

A Bosmans (FODSA), M Cotterill (Peel Airports Management), Parish Councillor S Crawford (Austerfield Parish Council), Town Councillor A Copley (Bawtry Town Council), J Davies (Doncaster MBC), Parish Councillor N McCarron (Blaxton Parish Council), K Naylor (Robin Hood Airport), S Racjan (Doncaster MBC), Parish Councillor C Sheriff (Finningley Parish Council), A Shirt (Committee Secretary), Parish Councillor I Swainston (Auckley Parish Council), Parish Councillor A Wilcox (Misson Parish Council) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Members of the Airport Consultative Committee in attendance:- County Councillor C Pearson (North Yorkshire County Council), Councillor I Saunders (Sheffield City Council) and Y D Woodcock (Ex-Officio)

Speaker:- R Tapsfield (Thomson Airways Ltd)

Observer:- P Edwards (Misson Parish Council)

Apologies for absence were received from Town Councillor S Ball (Maltby Town Council), Councillor R Blake (Doncaster MBC), Parish Councillor R Brown (Blyth Parish Council), Councillor J Cox (Doncaster MBC), Councillor L Curran (Doncaster MBC), S Gill (Robin Hood Airport), Parish Councillor J Holmes (Misson Parish Council), Parish Councillor D Sanders (Wroot Parish Council) and Town Councillor Gordon Whitehead (Tickhill Town Council)

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst welcomed everyone to the March meeting of the Noise Monitoring and Environmental Sub-Committee.

An extended welcome went to Ralph Tapsfield, Base Pilot for Thomson Airways Ltd.

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 PRESENTATION ON AIRCRAFT PERFORMANCE

The Committee received a presentation from Ralph Tapsfield, Base Pilot for Thomson Airways Ltd.

R Tapsfield informed Members that he was based at Robin Hood Airport responsible for setting policies and procedures for Boeing 737 aircraft and how the base operations are conducted at Robin Hood.

Members were informed that Thomson would begin to renew its fleet of aircraft in 2 years' time with new Boeing 737 MAX aircraft. The new aircraft would be larger and have some reductions in noise.

Members were given the opportunity to ask questions in relation to aircraft performance.

A Tolhurst asked if Members could be given an explanation as to why aircrafts would not follow Noise Preferential Routes (NPR); it was often stated by pilots that the reason for this was due to the NPR not being in the aircraft's flight management system.

R Tapsfield explained that this was dependent upon the aircraft's age; the older the aircraft, the less technologically advanced it would be and quite often there may not be enough capacity in the aircrafts flight management system for additional routes. Additionally, pilots may request that their aircraft does not follow the NPR due to clusters of traffic in sky at the same time and the current weather conditions.

In relation to training flights, Members were informed that as part of a cadet pilots' training, all cadets must undertake six take-offs and landing circuits as required by the Civil Aviation Authority. It was explained that cadet pilots carried out repetitive circuits in order for them to create a visual fixed point every time and replicate this manoeuvre in order to gain confidence and demonstrate to the examiner that they can fly aircrafts.

RESOLVED – That the Committee thanked Ralph for an interesting and informative presentation.

4 MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB COMMITTEE HELD ON 3 DECEMBER 2015

RESOLVED – That the minutes of the Noise Monitoring and Environmental Sub-Committee held on 3 December 2015 be agreed as a correct record.

5 MATTERS ARISING

i) Doncaster Bus Partnership Consultation

K Naylor informed Members that a number of discussions had taken place with bus operators First and Stagecoach along with South Yorkshire Passenger Transport Executive (SYPTTE) regarding proposals to terminate services that serve Robin Hood Airport. It was hoped that an interim service could be operated, subject to further discussions with SYPTTE.

A Bosmans expressed his disappointment regarding the proposals, especially when a large number of passengers relied upon public transport in the evening.

ii) Rossington Trussell Trust Food Bank

K Naylor reported that discussions continued with WHSmith regarding their store donating surplus food to the Rossington Trussell Trust Food Bank.

6 AIRPORT DEVELOPMENTS

M Cotterill provided the Committee with an update regarding the commercial, marketing and operational issues at RHADS. In summary it was reported that:-

- During the current financial year, up to February 2016, there had been a total of 831,000 passengers at the Airport, which was a 17.9% increase on the same period in 2014.
- Robin Hood Airport was officially the fastest growing airport in the UK.
- In relation to cargo performance, the current position for the current financial year up to February 2016 was just over 300% growth compared to the same period last year.
- The inaugural Flybe flight from Robin Hood to Paris Charles de Gaulle was scheduled for 24 March 2016. Forward sales for Flybe routes were on target.
- Works on the airports' infrastructure continued, a new 'Meet and Greet' car parking option was scheduled to commence during April.
- A new arrivals shelter on the Terminal Building was scheduled to be ready for the Summer season.
- A new Premium Lounge within the Terminal Building was almost ready for opening.
- Phase one of the FARRRS route, named the 'Great Yorkshire Way' had been officially opened on 29th February 2016.
- A Bosmans reported that Friends of Doncaster Sheffield Airport (FODSA) produced and updated a table on a monthly basis showing passenger statistics since the Airport opened back in 2005.
- A Bosmans informed Members that Flybe's website was now showing flights for Winter 2016/17.
- Members commented that it was often more expensive to fly from Robin Hood Airport than other Airports. M Cotterill acknowledged Members' observation, explaining that this was due to the airlines operating from the airport having different business models.

- A Tolhurst referred to a news article published in the London Evening Standard regarding summer flight delays between July and September 2015, highlighting that 24% of flights during the period from Robin Hood had been delayed.

M Cotterill explained that there were a number of reasons why a flight could be delayed. Furthermore, delays at Robin Hood Airport were minimal.

RESOLVED – That the update be noted.

7 AIR TRANSPORT MOVEMENTS AND QUIET OPERATIONS POLICY REPORT

The Committee received a presentation from K Naylor regarding the Air Transport Movements and Quiet Operations Policy for the period November 2015 to February 2016.

a) Air Transport Movements

The presentation reported on the following:-

- i) The number and type of aircraft movements from November 2015 to February 2016.
- ii) The number of arrivals and departures on each runway from November 2015 to February 2016.
- iii) The number of arrivals and departures on each runway from April 2005 to February 2016.

b) Quiet Operations Policy Report

The presentation reported on the following:-

- i) The number of complaints received by Robin Hood Airport from 1 November 2015 to 29 February 2016, amounted to 57 complaints.
- ii) Robin Hood Airport's total number of complaints and type of complaints for the period 1 November 2015 to 29 February 2016.

c) Number of Complaints and Individuals for September 2015 to October 2015

- i) During November 2015, the Airport received 12 complaints from 8 individuals.
- ii) During December 2015, the Airport received 7 complaints from 3 individuals.
- iii) During January 2016, the Airport received 2 complaints from 2 individuals.
- iv) During February 2016, the Airport received 36 complaints from 14 individuals.

d) Number of Complaints and Individuals from each area from 1 November 2015 to 29 February 2016

- i) During the period the highest number of complaints received by the airport from each area were as follows:

- 25 complaints from 5 individuals residing in Bawtry;
 - 4 complaints from 3 individual residing in Blaxton;
 - 3 complaints from 1 individual residing in Mattersey Thorpe;
 - 10 complaints from 1 individual residing in Moorends;
 - 3 complaints from 1 individual residing in Scrooby; and
 - 7 complaints from 4 individuals residing in Wroot;
- ii) The percentage of total complaints from each area for the period.
 - iii) The number of complaints and comparison figures for November to February 2014 and 2015.
 - iv) Robin Hood Airport's annual number of complaints and total movements from 2005 to 2016.
 - v) The number of complaints received by the Airport continued to decline year-on-year from 2009 onwards. During 2015 there had been 244 complaints received by the airport to 31 December 2015.
 - vi) The number of night time departures from Runway 20 for November 2015 to February 2016.
 - vii) The number of non-NPR aircraft departures from November 2015 to February 2016.
- A Tolhurst observed that there had been 21 occasions during the period where the Noise Preferential Route had not been in the Aircrafts Flight Management System, asking if further details could be provided. **ACTION: K Naylor to investigate.**
- viii) The number of Quota Count Points (QCP) used and QCP Limits from April 2005 to February 2016.
 - ix) The number of Quota Count 4 Movements from November 2010 to February 2016.
 - x) The number of Engine Tests for November 2015 to February 2016.

RESOLVED – That the presentation be noted.

8 ENVIRONMENTAL REPORT

K Naylor reported that during the period November 2015 to January 2016, ReFood had collected 30 bins of waste food from the airport totalling 2290kg, which otherwise would have gone to landfill or to an incinerator. The total kilowatt hours of renewable energy produced amounted to 618.30 Kw hours. The tonnes of CO₂ saved by diversion from landfill amounted to 0.55 with the total tonnes of CO₂ being saved overall at 1.05.

RESOLVED – That the update be noted.

9 COMMUNITY INVESTMENT FUND UPDATE & APPLICATIONS RECEIVED

K Naylor reported that following the re-launch of the Community Investment Fund, six applications had been received by the airport.

Members were reminded that the airport had set aside £5,000 for the 2015/16 financial year to help community projects in the Sheffield City Region to bid for money to assist them in improving the local environment and community that the airport serves.

The Committee was asked to give its consideration to the projects set out below:

Application Number	Group	Project	Grant Requested	Decision of the Committee
DSA/KN160001	Armthorpe Parish Council	The splash Holiday Programme	£1,000	Not supported
DSA/KN160002	Salvation Army Housing Association	Football Team	£660.00	Not supported
DSA/KN160003	Misson Pre-School, Misson Community Centre	Improvement of garden area, purchasing equipment and seeds	£1,000	Supported
DSA/KN160004	Finningley Church	Construction of a community building to help provide a centre to help elderly isolated and disabled people in the community.	£2,000	Supported
DSA/KN160005	The Spirit of Goole	Youth Build a Plane Project	£1,000	Supported
DSA/KN160006	Askern Community Library	Re-Read Project	£908.00	Supported

Members asked if there would be a further round of funding available for the 2016/17 financial year. **ACTION: K Naylor to obtain confirmation.**

RESOLVED –

- i) That the Committee agreed to support four projects highlighted above totalling £4,908.00.
- ii) That the Committee thank Peel Airports for their generosity and continued support with the community projects.

10 ANY OTHER BUSINESS

i) Heritage Memorial Site

Y Woodcock wished to remind Members that on 31st March 2006 a dedicated Heritage Memorial, recording the history of RAF Finningley and the change of custodianship of aviation to the commercial industry had been unveiled in front of the Airport's Terminal Building.

Members were informed that a Heritage Garden was in front of the Airport's Terminal Building with a stainless steel sculpture titled 'Aviator' and that the Heritage Garden is bounded by the fencing and gates that previously formed the front entrance to the RAF station. The fence has plaques reinstated that show the original markings of the oak leaf (representing Nottinghamshire) and the white rose (representing Yorkshire) which had been drawn from the RAF Station's coat of arms.

Members were encouraged to visit the Heritage Memorial.

ii) Drones

Parish Councillor McCarron thanked the Committee Secretary for forwarding recent press releases regarding drones and near misses with aircrafts.

A Tolhurst informed Members that he had arranged for a presentation on the use Drones to take place at the June meeting of the Committee.

iii) Dorset Eye News Article

Parish Councillor McCarron referred to parking enforcement at Robin Hood Airport informing the Committee of a news article published by the Dorset Eye, which had stated that private parking firms could not fine you, and that tickets at supermarkets or private car parks may be disguised as fines, but they were really just invoices.

M Cotterill acknowledged the news article, adding that the Airport's access roads were owned by Peel Investments North and Peel Land and Property and monitored by a private parking enforcement firm Vehicle Control Services; any fines issued were fully enforceable by Magistrates.

iv) Chosen Charity for 2016

K Naylor informed the Committee that the airport and TUI UK Ltd had chosen to support The Children's Hospital Charity's 'Make it Better Appeal' as their local charity for 2016.

The Children's Hospital Charity's 'Make it Better Appeal' aimed to raise £10million regionally to transform Sheffield Children's Hospital.

Further information on the Charity was available online at www.tchc.org.uk

- v) Civil Aviation Authority (CAA) Consultation on issues affecting Passengers' access to UK airports: a Review of Surface Access

A Tolhurst informed Members that the CAA was currently reviewing surface access to UK airports to better understand how they are operating and how that affects consumers, focussing primarily on road-based access to airports, including transport providers' access to the airport forecourt in a recently published Consultation on 'issues affecting passengers' access to UK Airports: A Review of Surface Access.

Members were asked to provide the Committee Secretary with their views on any aspect of the review by Friday 8th April 2016.

- vi) Robin Hood Airport's Continued Success

Members wished to congratulate the Airport Director and all of his Team for their continued success.

11 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the Noise Monitoring and Environmental Sub-Committee be held on Thursday 23 June 2016 at 10:00 am in Heyford House, Robin Hood Airport, Doncaster.

CHAIR