

**South Yorkshire Joint Authorities
Governance Unit**
Town Hall, Church Street
Barnsley, South Yorkshire S70 2TA.

Our ref: DSACC/AIS

Your ref:

Date: 16 January 2019

This matter is being dealt with by: **Andrew Shirt**
e-mail: ashirt@syjs.gov.uk

Direct Line: 01226 772207

Dear Member

**DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE –
ANNUAL GENERAL MEETING
THURSDAY 24 JANUARY 2019**

I write to inform you that the Annual General Meeting of the Doncaster Sheffield Airport Consultative Committee will be held on **Thursday 24 January 2019 at 10.00 am in the Ambition meeting room, Heyford House, Doncaster Sheffield Airport, First Avenue, Doncaster, DN9 3RH.**

Please note car parking is available in Heyford House staff car park; access can be gained by pressing the 'help' button.

The agenda and supporting papers are attached for information.

Yours sincerely



Andrew Shirt
Committee Secretary

Encs

Membership:

Alan Tolhurst OBE (Chair)

Andrew Bosmans (FODSA), Rob Cooke (Doncaster Sheffield Airport), Councillor Mick Cooper (Doncaster MBC), Mike Cotterill (Peel Airports Management), Councillor Steve Cox (Doncaster MBC), Daniel Fell (Doncaster Chamber of Commerce and Enterprise), Councillor Sybil Fielding (Substitute Member for Bassetlaw District Council), Councillor Robin Franklin (Barnsley MBC), Councillor Martin Greenhalgh (Doncaster MBC), Councillor Denise Lelliott (Rotherham MBC), Councillor Jessie Milne (West Lindsey District Council), Councillor Bill Mordue (Doncaster MBC), Kellie Naylor (Doncaster Sheffield Airport), Peter Nears (Peel Holdings (Management Ltd)), County Councillor Chris Pearson (North Yorkshire County Council), Councillor Clio Lyndon Perraton-Williams (Lincolnshire County Council), Councillor David Pidwell (Bassetlaw District Council), Councillor Mike Quigley MBE (Nottinghamshire County Council), Amy Rutherford (Doncaster Chamber of Commerce), Marina Di Salvatore (West Lindsey District Council), Councillor Ian Saunders (Sheffield City Council), Andrew Shirt (Committee Secretary), Councillor John Williams (Substitute for Rotherham MBC), Yvonne Woodcock (Ex-Officio) and Richard Wright (Sheffield Chamber of Commerce and Industry)

Noise Monitoring & Environmental Sub-Committee representatives:-

Town Councillor Alan Cropley (Bawtry Town Council), Parish Councillor Norma McCarron (Blaxton Parish Council) and Parish Councillor Jennifer Worthington (Cantley with Branton Parish Council)

Purpose of the Doncaster Sheffield Airport Consultative Committee

The Doncaster Sheffield Airport Consultative Committee provides the mechanism for the exchange of information between the Airport Operator (Peel Airports Ltd), users of the airport, local authorities in the vicinity airport and other organisations surrounding the airport which have an interest in the operations and management of the airport. Specifically, the Committee is:

- a. To foster communication and build understanding between the airport, its users, local residents and the business community.
- b. To stimulate the interest of the local population in the development of the airport.
- c. To consider the impact of the airport operation on the environment, surface access, employment, the local and regional economy, and the circumstances of local communities and their residents.
- d. To monitor the implementation of the Airport Operator's commitments made under the S106 Agreement between the Airport Operator and Doncaster Metropolitan Borough Council.
- e. To consider and comment upon consultative reports, as required.
- f. To facilitate constructive discussion to resolve differences, when required.

**DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE -
ANNUAL GENERAL MEETING**

THURSDAY 24 JANUARY 2019

**IN THE AMBITION MEETING ROOM, HEYFORD HOUSE, DONCASTER SHEFFIELD
AIRPORT, FIRST AVENUE, DONCASTER, DN9 3RH.**

AGENDA: Reports attached unless stated otherwise

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Consultative Committee

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

ANNUAL GENERAL MEETING

25 JANUARY 2018

PRESENT: Alan Tolhurst OBE (Chair)
A Bosmans (FODSA), R Cooke (Doncaster Sheffield Airport), Councillor S Cox (Doncaster MBC), Town Councillor A Cropley (Bawtry Town Council), Councillor M Greenhalgh (Doncaster MBC), Councillor D Lelliott (Rotherham MBC), Parish Councillor N McCarron (Blaxton Parish Council), Councillor J Milne (West Lindsey District Council), Councillor B Mordue (Doncaster MBC), K Naylor (Doncaster Sheffield Airport), Councillor C Perraton-Williams (Lincolnshire County Council), Councillor M Quigley MBE (Nottinghamshire County Council), Councillor I Saunders (Sheffield City Council), A Shirt (Committee Secretary), Y D Woodcock (Ex-Officio) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies were received from: P Cole, Councillor M Cooper, M Cotterill, Councillor R Franklin, County Councillor C Pearson, Councillor D Pidwell and M Di Salvatore

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

The Chair welcomed Members to the twelfth Annual General Meeting of Doncaster Sheffield Airport Consultative Committee.

Introductions were made and apologies for absence were noted as above.

2 MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 25 JANUARY 2017

RESOLVED – That the minutes of the Annual General Meeting held on 25 January 2017 be agreed as a correct record.

3 MATTERS ARISING

No matters were noted as arising.

4 CHAIRMAN'S ANNUAL REPORT

Introduction

The Chair commented that preparing an Annual Report was always a challenge, not least to decide what to include given that the Committee consider most national and local key issues at its regular meetings.

Thus, what the Chair had included in his Annual Report would not be new to Members. That said, there were a number of events from 2017 that he wished to report upon.

Brexit

A year ago, much of Members' discussion was on the Referendum result. Over the past twelve months Members continued to speculate on what relationship Britain would have with the EU after Brexit.

Members had wondered about the impact the final agreement would have on the economy and on Aviation. The Committee had tendered the view that Aviation is so important that clarity on the future is urgently required in order to provide much needed reassurance for carriers and airports.

Members had taken the view that balancing aviation growth with negative environmental impacts was one of the greatest challenges facing the sector. Members had also said that delivering a high quality journey experience was crucial, and that safety and security in the air and on the ground are of utmost importance.

However, one year on from the last AGM and the future for aviation is no clearer. And yet, as the Committee had been reminded several times during the year, airlines and travel companies start planning at least 12 months in advance; so they are now looking at plans for 2019 when the UK will no longer be a member of the EU.

At the last ACC meeting, Members had received a DfT briefing on air services agreements. Members had been told that the UK currently has formal agreements with 155 countries and that, when the UK leaves the EU, new arrangements would be required with the 27 EU members and new bilateral arrangements would be necessary with 17 non-EU markets.

While this is a challenging task, the DfT has said its aim is to ensure that at least one year before Brexit, the UK will have reached an understanding with each of the countries involved. But one year before Brexit will be 29 March this year, just two months away!

Travel

Although there are many questions that are left hanging in the air, there are some things of note from 2017.

It had been suggested that air travel is past its peak in profitability, especially on the transatlantic route, and yet, despite the adverse experiences of some, new airlines have been started up in competition with established names. Norwegian and Level are good examples of businesses that are challenging some traditional markets.

As for the cost of air travel, airlines are seeking every opportunity to generate revenue, while keeping base fares as low as possible.

Maybe having to pay extra for food and putting luggage in the hold is reasonable but, fancy, now having to pay more to be able to sit with your family and friends?

Adverse Events

2017 was an interesting year for other reasons.

There was the collapse of Monarch, and who could forget the drama over the Ryanair mismanagement of its pilots' leave schedules, or the pilot and crew strikes, or especially the chaos created by the IT failure at BA when 75 thousand passengers were affected.

And, there remains the vexed question of the level of Air Passenger Duty charged in the UK. As it is, people travelling from the UK face the highest aviation taxes of any significant economy. For example, UK APD is double that of Germany. This must have an impact on the UK competitiveness with mainland Europe airports.

And, what impact will LHR development have on regional airports?

Only last week the first proposals for the new runway at LHR were published with no clear indication on which option is preferred.

Drones

One area for positive development was the consultation on the use of drones.

Committee Members had contributed to the national consultation, and legislation was expected to be introduced in Spring this year with heavy fines being considered for inappropriate use of drones.

Airspace Changes

The consultation of airspace change was another subject on which Members' had commented on. The new system was designed to make the overall process more transparent, although it puts more pressure on airports when preparing change proposals.

The path the Airport followed last year on making limited but, important changes at DSA was an example of the thoroughness the consultation process requires. The ACC was kept fully in the picture on the impact of the proposals and, as a result there was a good response to the consultation.

Cargo/Freight

Turning to look more closely at the local scene, it was good to hear during the year that freight operations continued to grow and that, in the first half of the 2017/18 financial year, 3,500 tonnes of cargo had been processed through DSA, which was more than in the whole of 2016.

The partnership contract with Network Airline Management for weekly scheduled flights was a real coup for DSA management, as was securing the second scheduled fruit and vegetable service.

Furthermore, Hangar 1 was being developed to provide an improved through freight handling service, which adds to making DSA one of the most user-friendly freight airports.

Passengers

Committee Members were pleased to note that passenger numbers had increased during the year, and Steve Gill's prediction that passenger throughput would grow to 8 million a year by 2037 was most welcome.

DSA was again rated in the Which? magazine by passengers as the best small airport in the UK. The study into the development of a rail loop off the East Coast mainline must surely serve to increase attractiveness of DSA to airlines and passengers.

PRM

It was good to hear that DSA had been assessed in the 'Good' category for the measures taken to cater for passengers with disabilities. As part of its monitoring role, the Committee had an excellent briefing on the facilities at DSA and the changes being made.

The Committee welcomed the aim of moving from the 'Good' category to the 'Very Good'.

Vulcan

The year ended with the news that planning permission had been granted for the development of the new Heritage Hangar and Visitor Centre based upon the Vulcan. It was good to know that the aircraft would remain at DSA where it has such strong connections.

The new Heritage Hangar and Visitor Centre would be an education and tourist attraction and would hopefully trigger young people's interest in engineering and aviation.

Community Investment Fund

One item which generated much discussion in the year was application of the Peel Community Investment Fund. The Committee had heard that the nature of the Fund had changed over the years and, after much debate, a revised version of the Fund conditions was produced.

Committee Membership

Aviation and environmental issues are becoming more specialised and are usually outside the immediate knowledge base of most Committee Members. The briefings received during the year on the proposed airspace changes at DSA were prime examples of the complex nature of aviation operations which Members have to consider.

As Members have become more familiar with aviation terms, concepts and their ability to add value has increased, which has been to the benefit of the airport operator and those affected by operations at DSA.

But, if Members are to continue to have an influence it is important that membership of the Committees are as stable as possible.

The Chair therefore, reminded everyone of the importance of regular attendance at meetings and asked Members to stress on their respective organisations the need to keep membership changes as few as possible.

Conclusion

The Chair rounded up his Annual Report by thanking Members for their continued support of the Committee.

On behalf of the Committee, the Chair thanked Steve Gill and his colleagues for their openness about operations at DSA and their willingness to engage with local communities.

The Chair gave a special mention to the Committee's Secretary, Andrew, who had kept Members on the straight and narrow and, without whom the Committee could not function.

Y Woodcock, on behalf of all Members thanked A Tolhurst for his Annual Report and his continued work on behalf of the Airport Consultative Committee.

RESOLVED – That the Chair's Annual Report be noted.

5 ANNUAL MEMBERSHIP UPDATE

A report of the Committee Secretary was presented setting out the current membership of the Airport Consultative Committee and the Noise Monitoring and Environmental Sub-Committee.

RESOLVED – That the Committee notes the current membership of the Airport Consultative Committee and Noise Monitoring and Environmental Sub-Committee.

6 DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE'S CONSTITUTION UPDATE

A revised version of the Committee's Constitution was presented for Members' approval. A new paragraph had been added to the Constitution setting out the procedure that would be adopted to allocate three representatives from the Noise Monitoring and Environmental Sub-Committee to the ACC.

On a separate issue, Parish Councillor McCarron commented that, in her opinion a number of the duties listed in the Noise Monitoring and Environmental Sub-Committee's terms of reference were not being discussed at meetings.

A Tolhurst asked Parish Councillor McCarron to forward her concerns onto him for addressing. **ACTION: Parish Cllr McCarron / A Tolhurst / K Naylor**

RESOLVED – That the Committee agrees to adopt the updated Constitution presented at today's meeting.

7 SCHEDULE OF MEETINGS 2018

RESOLVED – That the following schedule of meetings be agreed:-

Airport Consultative Committee

Thursday 25 January 2018 (AGM and Ordinary)
Thursday 12 April 2018
Thursday 12 July 2018
Thursday 18 October 2018

Noise Monitoring and Environmental Sub-Committee

Thursday 15 March 2018
Thursday 28 June 2018
Thursday 13 September 2018
Thursday 6 December 2018

All meetings will commence at 10:00 am in the Blenheim meeting room in Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

CHAIR

Agenda Item 6

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

ANNUAL GENERAL MEETING

24 JANUARY 2019

Report of the Committee Secretary

ANNUAL MEMBERSHIP UPDATE

1. Purpose of the Report

The Committee is requested to note the current membership of the Doncaster Sheffield Airport Consultative Committee and Noise Monitoring and Environmental Sub-Committee.

2. Recommendations

Members are recommended to note the report.

3.1 Membership of the Doncaster Sheffield Airport Consultative Committee

The named membership of the Doncaster Sheffield Airport Consultative Committee is set out below:-

Authority/Body	Member	Nominated Substitute
Chair of the ACC	Alan Tolhurst OBE	
Barnsley MBC	Councillor Robin Franklin	
Bassetlaw District Council	Councillor David Pidwell	Councillor Sybil Fielding
Parish Council Representative from the NMESC	Parish Councillor Norma McCarron	
Parish Council Representative from the NMESC	Parish Councillor Jennifer Worthington	
Town Council Representative from the NMESC	Town Councillor Alan Cropley	

Authority/Body	Member	Nominated Substitute
Doncaster Chamber of Commerce and Enterprise	Amy Rutherford	
Doncaster MBC	Councillor Bill Mordue Councillor Steve Cox Councillor Mick Cooper Councillor Martin Greenhalgh	
Friends of Doncaster Sheffield Airport (FODSA)	Andrew Bosmans	Paul Maddison
Lincolnshire County Council	Councillor Clio Lyndon Perraton-Williams	
North Yorkshire County Council	County Councillor Chris Pearson	
Nottinghamshire County Council	Councillor Mike Quigley MBE	
Office of Rt Hon Caroline Flint MP	Matthew McGuire	
Peel Holdings (Management Ltd)	Peter Nears	
Doncaster Sheffield Airport	Mike Cotterill Rob Cooke Kellie Naylor	
Rotherham MBC	Councillor Denise Lelliott	Councillor John Williams
Committee Secretary	Andrew Shirt	Melanie McCoole
Sheffield Chamber of Commerce and Industry	Richard Wright	
Sheffield City Council	Councillor Ian Saunders	
West Lindsey District Council	Marina Di Salvatore	
West Lindsey District Council	Councillor Jessie Milne	
Ex-Officio	Yvonne Woodcock	

3.2 Membership of the Noise Monitoring and Environmental Sub-Committee

The named membership of the Noise Monitoring and Environmental Sub-Committee is set out below:-

Authority/Body	Member	Nominated Substitute
Bassetlaw		
Blyth Parish Council	Parish Cllr Robert Brown	Parish Cllr Steve Petherbridge
North East Bassetlaw Forum (Misson Parish Council)	Parish Cllr Peter Edwards	
Doncaster		
Armthorpe Ward	Councillor Frank Tyas	
Finningley Ward	Councillor Steve Cox	
Hatfield Ward	Councillor Linda Curran	
Rossington & Bawtry Ward	Councillor Mick Cooper	
Tickhill & Wadworth Ward	Councillor Martin Greenhalgh	
Doncaster MBC, Environmental Health	Gavin Levett	
Doncaster MBC, South Area Office, Adults & Communities	Stephen Racjan	
Parish/Town Councils		
Auckley PC	Parish Cllr Ian Swainston	
Austerfield PC	Parish Cllr Sandra Crawford	
Bawtry TC	Town Cllr Alan Cropley	
Blaxton PC	Parish Cllr Norma McCarron	
Cantley with Branton PC	Parish Cllr Jennifer Worthington	
Finningley PC	Parish Cllr Jason Clarke	Parish Cllr Robert Castle
Tickhill TC	Town Cllr Nigel Cannings	

Maltby Town Council	Maltby Town Council have made a decision not to appoint a representative to the Committee.	
Lincs and East Riding		
Wroot Parish Council	Vacant – to be confirmed	
Doncaster Sheffield Airport		
Operations Director	Rob Cooke	
Environment and Community Officer	Kellie Naylor	
Air Traffic Representative	Andy Hudson	
Other		
Chair of the NMESC	Alan Tolhurst OBE	
Committee Secretary	Andrew Shirt	Melanie McCoole
Friends of Doncaster Sheffield Airport (FODSA)	Andrew Bosmans	Paul Maddison
Office of Rt Hon Caroline Flint MP	Matthew McGuire	

Officer responsible: Andrew Shirt, Committee Secretary
Doncaster Sheffield Airport Consultative Committee
Tel: 01226 772207; Email: ashirt@syjs.gov.uk

Schedule of Meetings 2019

Airport Consultative Committee

Thursday 24 January (AGM and Ordinary)
Thursday 11 April
Thursday 11 July
Thursday 24 October

All meetings will commence at 10:00 am, in the Ambition meeting room in Heyford House, Doncaster Sheffield Airport, unless stated otherwise

Noise Monitoring and Environmental Sub-Committee

Thursday 28 March
Thursday 20 June
Thursday 19 September
Thursday 5 December

All meetings will commence at 10:00 am, in the Ambition meeting room in Heyford House, Doncaster Sheffield Airport, unless stated otherwise

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