

Consultative Committee

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

11 JULY 2019

PRESENT: Alan Tolhurst OBE (Chair)
Councillor M Cooper (Doncaster MBC), Councillor S Cox (Doncaster MBC),
Councillor M Greenhalgh (Doncaster MBC), Councillor D Lelliott (Rotherham
MBC), M McGuire (Office of Caroline Flint MP), Councillor J Milne (West
Lindsey District Council), Councillor B Mordue (Doncaster MBC), R O'Toole
(Doncaster Sheffield Airport), County Councillor C Pearson (North Yorkshire
County Council), Councillor D Pidwell (Bassetlaw District Council), A Shirt
(Committee Secretary), K Stones (Substitute for FODSA), A Thomson
(Substitute for FODSA) and Y D Woodcock BEM (Ex-Officio)

Noise Monitoring & Environmental Sub-Committee representatives:-
Town Councillor A Cropley (Bawtry Town Council),
Parish Councillor N McCarron (Blaxton Parish Council) and
Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies were received from: A Bosmans (FODSA), Councillor R Franklin
(Barnsley MBC), P Nears (Peel Holdings (Management Ltd), Councillor
M Quigley MBE (Nottinghamshire County Council) and A Rutherford
(Doncaster Chamber of Commerce)

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst welcomed Members to the July meeting of the Airport Consultative
Committee (ACC).

Introductions were made and apologies for absence were noted as above.

2 ANNOUNCEMENTS

The Committee congratulated Yvonne Woodcock on recently being awarded a British
Empire Medal (BEM) for her services to the community in Doncaster.

Members noted that the European Commission had recently approved Connect
Airways' acquisition of Flybe.

A Tolhurst informed Members that he had recently viewed a very interesting BBC
Horizon documentary entitled 'Britain's Next Air Disaster? Drones'. He recommended
that Members view the documentary which was available on catch-up via the BBC
iPlayer at:- [https://www.bbc.co.uk/iplayer/episode/m0006h51/horizon-2019-3-britains-
next-air-disaster-drones](https://www.bbc.co.uk/iplayer/episode/m0006h51/horizon-2019-3-britains-next-air-disaster-drones)

A Tolhurst reported that DSA's Corporate Social Responsibility Report 2019 had been
officially launched at an informal stakeholder event held on 2nd May 2019. The Report
had been very well received by all those present.

Following the April ACC meeting, DSA had issued press releases on its plans to build a solar farm at the Airport and the appointment of Liz Askam as Property Manager.

3 MINUTES OF THE MEETING HELD ON 11TH APRIL 2019

RESOLVED – That the minutes of the ACC meeting held on 11th April 2019 be agreed as a correct record.

4 MATTERS ARISING

i) DSA's Heritage Memorial Site

R O'Toole reported that the Airport had considered the ACC's request for a sign to be installed in the Terminal Building to explain the Heritage Memorial Site.

He invited Members to provide details on the proposed wording to be included on the notice, details of the proposed location in the Terminal Building and approximate dimensions proposed for the notice.

Following discussion, it was agreed that a Sub-Group of the ACC would be established consisting of A Tolhurst (lead), Y Woodcock, Councillor S Cox, Councillor M Greenhalgh, Parish Councillor J Worthington and Parish Councillor N McCarron who would work together to collate relevant information and propose options to the Airport. **ACTION: A Tolhurst**

ii) Quarterly Newsletter

Following the suggestion made by Members at previous meetings for a quarterly newsletter to be produced setting out the development and successes at the Airport, it was noted that the request was still in consideration by the Airport.

In response to a question from R O'Toole, Members felt that they were not receiving enough information at ACC meetings to enable them to be able to share information with local residents.

On a separate issue, Councillor Cox reported that a meeting would take place at The Zone at Hayfield Lane, Auckley on Friday 12th July 2019 to launch a Community Alcohol Partnership following concerns raised by local residents. He asked if a representative from the Airport would be able to attend the meeting and support the work of the Partnership. **ACTION: R O'Toole to discuss with Airport Management.**

5 AIRPORT ACTIVITIES UPDATE REPORT

R O'Toole provided the Committee with a verbal update on Airport Activities, covering passenger performance, cargo performance, routes performance, commercial and property updates to the end of May 2019.

Passenger Performance Update

- DSA had welcomed 137,147 passengers. 989 flights arrived and departed, with load factors on flights being 85%.
- In comparison to the same period in 2018, passenger numbers were up by 19%, with flight arrivals and departures up by 14%.
- During the financial year 2019/20, DSA were projecting passenger growth of 25% to 1.45m passengers.
- The number of seats on sale available from DSA were projected to be up by 24% during the year.

Cargo Performance Update

- During the 2018/19 financial year DSA had processed 16,000 tonnes of cargo. The target for 2019/20 was 25,000 tonnes of cargo to be processed by DSA.
- From 1st May to 31st May 2019, DSA had processed 3,239 tonnes of cargo. In comparison to the same period in 2018, this was 32% ahead.

Routes Performance

- On 4th May 2019, the inaugural TUI UK flight to Sanford in Florida had successfully departed from DSA.

Positive feedback had been received from the airline and passengers.

Commercial Update

- DSA had recently announced plans to expand its retail offer within the Terminal Building with the opening of a new Costa Coffee scheduled for the end of August.
- A new Airparks Car Park located to the South of the Terminal building had successfully opened at DSA. The new Airparks Car Park was approximately 4-5 minutes' walk to the Terminal and would generally be the Airport's most competitive price point.

The Airparks Car Park was only available to customers who had pre-booked via the Fly DSA website or through the Airport's partner, Holiday Extras.
- DSA had maintained top position in the UK airports quarterly Airport Service Quality (ASQ) survey for Quarter 1 – 2019, with an average score of 4.4/5. DSA was ranked 4th position in Europe in the survey.

Property Update

- As mentioned previously, Liz Askam had been appointed as Property Manager responsible for the asset management of DSA's tenant property portfolio.

- The Children's Air Ambulance (TCAA) had successfully moved into Hangar 3a on 29th May 2019.

Corporate Affairs Update

- An informal event had been held on 2nd May 2019, where the DSA CSR Report had been officially launched.

At the event, Members had received a talk from Board Members of the Peel Group and executive management team of the Airport about the past year and outlook towards the future.

There was an intention to hold a similar event in future years.

Members commented that the work undertaken by the Airport to engage with the community was welcomed, however, following the departure of the Environment and Community Officer, there was a concern from Members that there was no longer a direct contact for local residents to be able to raise their concerns regarding Airport operations with DSA.

R O'Toole acknowledged Members' concerns.

- On 1st July 2019, the Aviation Minister Baroness Vere had visited DSA as the Peel Group announced plans to build a £2m solar farm at DSA which would generate 25% of the Airport's energy and drastically reduce its carbon footprint.

Councillor Cox asked when construction of the solar farm was scheduled to take place and requested that local residents be informed. He also asked if the installation would cause any traffic problems in the Finningley area.

R O'Toole advised Members that construction and completion of the solar farm was currently scheduled to be undertaken in the early part of 2020. He envisaged that there would be around 2-3 large HGV deliveries to the Airport containing the solar panels, with minimal disruption on the local road network.

The Aviation Minister had also witnessed the Airport sign up to the Women in Aviation and Aerospace Charter which makes a commitment to building a more balanced and fair industry for women.

It was noted, as part of the Airport's Bright Futures school engagement programme, approximately 50-60 school pupils had been in attendance at the event held on 1st July.

Y Woodcock asked if the Airport worked with secondary schools to showcase the careers available at the Airport.

R O'Toole explained that, as part the Airport's School's Engagement Programme, the Airport had designed a programme which allowed them to share the range of opportunity which may be available to students in future within aviation, advanced manufacturing, logistics and more.

Additionally, representatives from the Airport did attend the annual Doncaster Skills Fest and did partnership with Opportunity Doncaster.

In relation to collaboration with local Universities, it was noted that, DSA had been approached by Sheffield Hallam University to provide talks etc. for students who were completing the new Airline and Airport Management BSc (Honours) degree, scheduled to commence in September 2019.

Parish Councillor McCarron recalled that the Vulcan to the Sky Trust had announced plans some time ago to build a new Vulcan Aviation Academy and Heritage Centre onsite at the Airport. She asked if any progress had been made.

R O'Toole informed Members that the Airport continued to work the Vulcan to the Sky Trust regarding the proposed development.

Members asked if they could be provided with a progress update at a future meeting in relation to the Vulcan Aviation Academy and Heritage Centre.

ACTION: R O'Toole

- Work on the revised Airport Masterplan document was scheduled to be completed by the end of the year.

A Tolhurst thanked R O'Toole for his comprehensive update.

RESOLVED – That Members noted the updates.

6 DSA'S 2019 CORPORATE SOCIAL RESPONSIBILITY REPORT

Members noted DSA's Corporate Social Responsibility (CSR) report 2019.

The report set out how DSA made a positive impact to the local community.

Highlights from the report include:-

- DSA's Bright Future primary schools engagement programme.
- The airport's Masterplan to create up to 13,000 new jobs with £1.6bn of construction investment.
- £30,000 raised in the last 18 months for its chosen charity Sheffield Children's Hospital.
- £17,000 granted to local community projects since 2015.
- A range of environmental initiatives including plans for onsite generation of zero carbon energy through a £2.3m new solar farm, supplying a third of DSA's annual energy consumption.
- Plans for a central leisure and community plaza to support the site and local community growth.
- New state of the art advanced manufacturing and logistics site, potential for up to 5,300 new jobs, and
- A focus on the airport's heritage.

RESOLVED – That Members noted the contents of the 2019 Corporate Social Responsibility Report.

7 UKACCS' FINAL RESPONSE TO THE GOVERNMENT'S AVIATION GREEN PAPER - "AVIATION 2050 - THE FUTURE OF UK AVIATION"

A Tolhurst informed the Committee that following the DfT's call for feedback on its Green Paper, the UKACCs Secretariat had formulated a response on behalf of its members and was presented at today's meeting for Members' information.

Members were informed that comments had been received from a Member of the Noise Monitoring and Environmental Sub-Committee which had been submitted to the DfT. A Tolhurst added that he had provided comments to UKACCs regarding the vulnerability of technology and virus attacks.

In relation to surface access, A Tolhurst commented that he had made a request to the Airport for the Air Transport Forum to be re-established as soon as possible.

RESOLVED – That the Committee noted and endorsed UKACCs response to the Government's Aviation Green Paper.

8 NOTES OF THE LIAISON GROUP OF UK AIRPORT CONSULTATIVE COMMITTEES (UKACCS) ANNUAL MEETING HELD ON 12TH-13TH JUNE 2019

Members were presented with the key points and outcomes from the UKACCs Annual Meeting held on 12th-13th June 2019 in Inverness.

Members noted that there had been a discussion at the meeting regarding airport related parking in neighbourhoods around airports.

Councillor Cox reported that, locally, passengers and taxis had been observed parking on both the Elm estate and Pembridge Park estate in Auckley. He recalled that he had raised this issue at a previous meeting and had asked if the on-site enforcement vehicle could make routine visits around the two local estates to try and deter passengers and taxis from using the streets on the estates as a car park.

R O'Toole agreed to raise Councillor Cox's concerns with Ian Smith. **ACTION: R O'Toole**

County Councillor Pearson reported that Leeds Bradford Airport had solved this problem by offering a car parking product which allowed people to park for up to one hour for free of charge. It was understood that the car park was located 3-4 minutes' walk from the terminal, which allowed people to park up and meet arriving passengers.

R O'Toole advised Members that a short stay pick up car park was available at DSA and was only a few minutes' walk away from the terminal. This was available free of charge for 15 minutes. Alternatively, an express drop-off, pick-up car parking option was available at DSA, which allowed people to park outside the terminal from £3.00 for up to 15 minutes.

RESOLVED – That Members noted the key points and outcomes from the UKACCs Annual Meeting held on 12th-13th June 2019.

9 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 20TH JUNE 2019

The draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 20th June 2019 were presented for Members' information.

Parish Councillor McCarron reported that no action had been taken by the Airport following her concerns raised at the meeting held on 20th June 2019.

It was recalled that Parish Councillor McCarron had reported that, the airport's perimeter fencing and hedging on Station Road, Blaxton (directly opposite the village Post Office) had recently been damaged and a temporary repair had been made to the fencing. It was noted that the temporary repair was potentially dangerous due to the barbed wire used being rusty. **ACTION: R O'Toole to raise with the Airport's Engineering Team.**

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 20th June 2019 be noted.

10 ANY OTHER BUSINESS

i) Doncaster MBC's Local Plan 2015 -2035

Councillor Cooper reported that Doncaster MBC's Local Plan 2015-2035 had been considered by Doncaster MBC's Cabinet on 9th July 2019. He noted that there was a section in the Plan relating to DSA and specific development guidelines, which stated that a 30km radius circle of critical airspace centred on the airport (which covered the whole of the Borough) needed to be safeguarded against the harmful effects of wind farms. He asked if there were any circumstances where wind farms would be permitted in the Borough by the Airport. **ACTION: R O'Toole to raise with Gareth Finch.**

ii) ACC Visit to the Terminal Building

A Tolhurst asked if arrangements could be made for Members to visit and receive a tour of the Terminal Building at the conclusion of a future meeting. **ACTION: R O'Toole to liaise with Airport colleagues and A Tolhurst / A Shirt.**

11 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the ACC will be held on Thursday 24th October 2019 at 10:00 am, in the Ambition Meeting Room, Heyford House, Doncaster Sheffield Airport.

CHAIR