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Our ref: RHACC/AIS

Your ref:

Date: 08 July 2015

This matter is being dealt with by: **Andrew Shirt**
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TO:- ALL MEMBERS OF THE AIRPORT CONSULTATIVE COMMITTEE

Dear Member

**RE: ROBIN HOOD AIRPORT DONCASTER SHEFFIELD CONSULTATIVE
COMMITTEE - THURSDAY 16 JULY 2015**

I write to inform you that the next meeting of the Airport Consultative Committee will be held on **Thursday 16 July 2015 at 10.00 am in the Blenheim meeting room, Heyford House, Robin Hood Airport, First Avenue, Doncaster, DN9 3RH.**

Please note car parking is available in Heyford House staff car park; access can be gained by pressing the 'help' button.

The agenda and supporting papers are attached for information.

Yours sincerely



Andrew Shirt
Committee Secretary

Encs

Membership:

Alan Tolhurst OBE (Chair)

Jim Bamford (Nottinghamshire County Council), Councillor Joe Blackham (Doncaster MBC), Councillor Rachael Blake (Doncaster MBC), Andrew Bosmans (FODSA), Councillor Leigh Bramall (Sheffield City Council), Councillor Johanna P Churchill (Lincolnshire County Council (Sub for Cllr O'Connor)), Phil Cole (Office of Caroline Flint MP), Councillor Jane Cox (Doncaster MBC), Lorraine Daffern (Robin Hood Airport), Daniel Fell (Doncaster Chamber of Commerce and Enterprise), Councillor Robin Franklin (Barnsley MBC), Steve Gill (Robin Hood Airport), Councillor James Hart (Doncaster MBC), Councillor Emma Hoddinott (Rotherham MBC), Paul Maddison (FODSA), Parish Councillor Norma McCarron (Blaxton Parish Council), Councillor Bill Mordue (Doncaster MBC), Kellie Naylor (Robin Hood Airport), Peter Nears (Peel Holdings (Management Ltd)), Councillor Pat J O'Connor (Lincolnshire County Council), County Councillor Chris Pearson (North Yorkshire County Council), Councillor Helen Richards (Substitute Member for Bassetlaw District Council), Marina Di Salvatore (West Lindsey District Council), Town Councillor Peter Scholey (Maltby Town Council), Andrew Shirt (Committee Secretary), Councillor Pam Skelding (Nottinghamshire County Council), Councillor Charles L Strange (West Lindsey District Council), Councillor Jo White (Bassetlaw District Council), Robert Wilkinson (Bassetlaw Development Agency), Parish Councillor Jennifer Worthington (Cantley with Branton Parish Council) and Richard Wright (Sheffield Chamber of Commerce and Industry)

Purpose of the Airport Consultative Committee

The Robin Hood Airport Doncaster Sheffield Consultative Committee provides the mechanism for the exchange of information between the Airport Operator (Peel Airports Ltd), users of the airport, local authorities in the vicinity airport and other organisations surrounding the airport which have an interest in the operations and management of the airport. Specifically, the Committee is:

- a. To foster communication and build understanding between the airport, its users, local residents and the business community.
- b. To stimulate the interest of the local population in the development of the airport.
- c. To consider the impact of the airport operation on the environment, surface access, employment, the local and regional economy, and the circumstances of local communities and their residents.
- d. To monitor the implementation of the Airport Operator's commitments made under the S106 Agreement between the Airport Operator and Doncaster Metropolitan Borough Council.
- e. To consider and comment upon consultative reports, as required.
- f. To facilitate constructive discussion to resolve differences, when required.

ROBIN HOOD DONCASTER SHEFFIELD CONSULTATIVE COMMITTEE

16 JULY 2015

IN THE BLENHEIM MEETING ROOM, HEYFORD HOUSE, ROBIN HOOD AIRPORT,
FIRST AVENUE, DONCASTER, DN9 3RH.

AGENDA: Reports attached unless stated otherwise

	Item	Page
1	Welcome, Introductions and Apologies for absence	
2	Announcements	
3	Minutes of the meeting held on 16 April 2015	1 - 6
4	Matters Arising	
5	Airport Activities Report	Verbal
6	<p>Membership Update:-</p> <p>Members are requested to note the following changes of membership on the Airport Consultative Committee:</p> <ul style="list-style-type: none">➤ Doncaster MBC have appointed Councillor Joe Blackham, Councillor Bill Mordue, Councillor Jane Cox, Councillor James Hart, and Councillor Rachael Blake (in place of Mayor Roz Jones, Councillor Andrew Bosmans, Councillor Barbara Hoyle, Councillor Hilary McNamee and Councillor Yvonne Woodcock).➤ West Lindsey District Council have appointed Councillor Charles L Strange (in place of Councillor Jeff Summers).➤ Bassetlaw District Council have appointed Councillor Jo White (in place of Councillor Bill Barker).➤ Rotherham MBC have appointed Councillor Emma Hoddinott (in place of Councillor Alan Gosling). <p>Members are requested to note the following changes of membership on the Noise Monitoring and Environmental Sub-Committee:</p> <ul style="list-style-type: none">➤ Doncaster MBC has reappointed Councillor Tony Corden and Councillor Linda Curran.➤ Doncaster MBC have appointed Councillor Jane Cox (in place of Councillor Yvonne Woodcock), Councillor Rachael Blake (in place of Councillor Hilary McNamee) and Councillor James Hart (in place of Councillor Barbara Hoyle).➤ Finningley Parish Council have appointed Parish Councillor Charlotte Clayborn (in place of Parish Councillor Margaret Lindley).	

7	Key Points and Outcomes from the UKACCs Annual Meeting held on 10-11 June 2015	7 - 12
8	Draft Minutes of the Noise Monitoring and Environmental Sub-Committee held on 11 June 2015	13 - 20
9	Any other Business	
10	Date and time of next meeting - Thursday 15 October 2015 at 10:00 am in the Blenheim Meeting Room, Heyford House, Robin Hood Airport, Doncaster	



ROBIN HOOD DONCASTER SHEFFIELD AIRPORT

AIRPORT CONSULTATIVE COMMITTEE

16 APRIL 2015

PRESENT: Alan Tolhurst OBE (Chair)
A Bosmans (FODSA), L Daffern (Robin Hood Airport), Mayor R Jones (Doncaster MBC), Parish Councillor N McCarron (Blaxton Parish Council), County Councillor C Pearson (North Yorkshire County Council), M Powell (Lincolnshire County Council), M Di Salvatore (West Lindsey District Council), A Shirt (Committee Secretary), T Storey OBE (Ex-Officio), M Thomas (West Lindsey District Council), S Withington (Bassetlaw District Council), Y D Woodcock (Doncaster MBC) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies were received from: J Bamford, Councillor B Barker, Councillor L Bramall, D Fell, Councillor R Franklin, S Gill, Councillor B Hoyle, Councillor H McNamee, K Naylor and Councillor P J O'Connor

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

The Chair welcomed Members to the April meeting of the Airport Consultative Committee. An extended welcome went to: Mary Powell, Tourism Development Manager at Lincolnshire County Council; Marion Thomas, Tourism Development Officer at West Lindsey District Council and Sandra Withington, Economic Development and Marketing Officer at Bassetlaw District Council.

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

The Chair reflected upon the discussions at the January 2015 ACC meeting, highlighting that the increase in cargo movements and the development of the FARRRS route were all positives for the Airport; the outlook for 2015 looked extremely good.

Following the January meeting there had been a lot of activity taking place at the Airport which would be reported upon in the Airport Activities Update.

Nationally, the Airports Commission report on increasing the UK's long-term aviation capacity was expected shortly. Furthermore, Heathrow had established a £10 million route development fund as part of a series of commitments to help develop regional flight connections if it is allowed to expand.

It was also reported that the Government had simplified the banding systems used to calculate APD contributions when flying from a UK airport. The two bands that had previously applied to those flying more than 4,000 miles had gone. Instead, all air passengers flying to a country whose capital is more than 2,000 miles from London

would be taxed the same amount. The Government would also scrap APD for children aged under 12 from 1st May 2015. In 2016, it would be abolished for all children under 16 years of age.

The Noise Monitoring and Environmental Sub-Committee had noted that there had been recent snippets in the Yorkshire Post regarding whether a new Yorkshire airport should be built. A Bosmans reported that he had submitted a response to the Yorkshire Post; however, this had not been published.

The Committee requested that Steve Gill writes to the Yorkshire Post setting out the virtues of Robin Hood Airport. **ACTION: L Daffern**

3 MINUTES OF THE ORDINARY ACC MEETING HELD ON 15 JANUARY 2015

RESOLVED – That the minutes of the Ordinary meeting of the Airport Consultative Committee held on 15 January 2015 be agreed as a correct record.

4 MATTERS ARISING

i) Transport Select Committee Hearing

It was noted that on behalf of the Regional and Business Airports Group (RABA), Peter Nears had attended the Transport Select Committee hearing on 19 January 2015 in respect of their inquiry into Smaller Regional Airports.

ii) Regional Air Connectivity Fund

The Airport had submitted a bid to the Government's Regional Air Connectivity Fund for a daily weekday Bmi regional route between Robin Hood Airport and Frankfurt (proposed to start 1st April 2016). A short-list of routes that had met the necessary criteria would be published in May, with successful bids being announced in July.

iii) Railway Station Scheme

A meeting had been held with Doncaster MBC to discuss how a railway station scheme could be progressed to ensure that funding/delivery opportunities could be captured.

L Daffern agreed to obtain an update from the recent meeting and circulate to Members for their information. **ACTION: L Daffern**

iv) Vulcan Aviation and Heritage Centre

It was reported that A Tolhurst and Parish Councillor McCarron had attended a recent briefing and discussion event on future plans to create a Vulcan Aviation Academy and Heritage Centre at Robin Hood Airport.

5 PRESENTATION ON THE COUNTDOWN TO LINCOLN CASTLE REVEALED PROJECT

The Committee received a presentation from Mary Powell, Tourism Development Manager at Lincolnshire County Council regarding the Countdown to Lincoln Castle revealed project.

In summary, the Committee was informed that on 1st April 2015 Lincoln Castle re-opened its doors following a £22m restoration project which had commenced back in 2011. Refurbishment of the 1,000 year old walls had taken place, along with building a vault to house a surviving copy of the 1215 Magna Carta, in time for its 800th anniversary in 2015, along with a whole host of new visitor and educational facilities.

S Withington informed the Committee that in terms of tourism, Bassetlaw had connections with the English Civil War, asking if Lincoln Castle would be able to promote these connections to visitors. M Powell stated that Lincoln Castle would consider promoting any local connections. It was agreed that a discussion takes place outside of today's meeting.

RESOLVED – That the Committee thanks M Powell for an interesting and informative presentation.

6 UPDATE ON PILGRIM FATHERS

The Committee received an update from Sandra Withington, Development and Marketing Officer at Bassetlaw District Council regarding the latest information on the Pilgrim Fathers project.

The Committee was informed that a workshop had been held on 19th March 2015 to enable stakeholders to build a consensus around developing a Pilgrim Fathers project in North Nottinghamshire. A number of actions were identified that were needed to deliver aspects of the project.

A consultant had been commissioned to carry out research into the feasibility of creating a Pilgrim Fathers project. A summary of the points arising from the consultant's research was circulated for Members' information.

In respect of demand, the consultants had indicated that there was a low tourism base and limited accommodation and facilities; therefore it was unlikely to attract high number of leisure visits.

In a final discussion regarding the way forward a number of proposals and suggestions were made as follows:

- The local authorities should take the lead in driving, championing and coordinating the project (Bassetlaw with lead in partnership with Nottinghamshire County, Doncaster and West Lindsey); and
- A local partnership should be formed of the stakeholders and individual partners should be formed beyond North Nottinghamshire to help deliver and market the project.

It was noted there would be a meeting of the Mayflower 400 Group in Bassetlaw scheduled for July. The Mayflower 400 Group had asked for information on projects and costs to inform a funding application to the Department for Culture, Media and Sport (DCMS).

The Chair commented that he was disappointed to read the consultants conclusions. Furthermore, he queried if there was real enthusiasm from Bassetlaw to progress with this project.

S Withington indicated that there was commitment from Bassetlaw, however, sadly, without a customer market; tour operators would not create package tours.

Councillor Woodcock expressed her disappointment that Doncaster MBC had not been involved in the Workshop.

It was noted that an Officer from Doncaster MBC would be attending the Mayflower 400 Group meeting in July.

RESOLVED – That the current position be noted.

7 MEMBERSHIP UPDATE

RESOLVED – That the Committee notes the following changes of membership on the Noise Monitoring and Environmental Sub-Committee:

- Wroot Parish Council has appointed Parish Councillor David Sanders (in place of Parish Councillor Mel Wiles).

8 AIRPORT ACTIVITIES REPORT

L Daffern provided the Committee with an update regarding the commercial, marketing and operational issues at RHADS. In summary it was reported that:-

- Passenger traffic for the year to date was +8.5% ahead year on year, with passenger departures +8.3% ahead.
- Wizz Air is driving traffic growth with year to date traffic up by 44%.
- Wizz Air would be adding a new route to Lublin (Poland) commencing in September 2015, operating 3 times per week. There would be 50,000 extra seats per annum.
- The Riga service launched last summer will grow to a 3rd weekly frequency.
- Aer Lingus Regional had recently announced the return of their Dublin service, which would commence on 29th May from Robin Hood:
 - The Service will operate 5 times weekly with leading fares from £24.99.
 - Onward connections are available, on sale now, through to four Aer Lingus transatlantic destinations – New York, Boston, Chicago and Toronto.

- TUI UK had announced that they would be launching new routes in summer 2016 from Robin Hood to Larnaca (Cyprus), Paphos (Cyprus) and Heraklion (Crete).
- The Airport had invested in the Aviation Development Team with Declan Maguire joining the Team as Aviation Development Manager, focusing predominantly on Passenger Development.
- Cargo traffic had surpassed 1100 tonnes in the financial year to date, which represents over 100% growth year on year.
- Two Ethiopian Airlines B777's had operated through the Airport during March, carrying over 200 tonnes of tea.
- In Quarter 4 of 2014, the Airport handled eight 747's operating on behalf of the Department for International Development supporting the UK's Ebola Relief effort. It was reported that the feedback received by the Airport from the Department for International Development had been excellent. Discussions were ongoing with the Department regarding any future operations.
- On 28th April 2015, Robin Hood Airport will be 10 years old - a number of events were planned:
 - A live radio broadcast would take place from the Airport throughout the day with a wide range of staff being interviewed.
 - A celebratory event would take place on 29 April 2015, in the Vulcan Hangar where guests would be hear from the Airport Director regarding the achievements made to date and plans for the future.
- Back in March, an emergency exercise event had been staged at the Airport to test its emergency plans. It was reported that the exercise had gone extremely well. Thanks were given to FODSA Members' for their assistance.
- Following feedback received from passengers, the Airport would be installing a 400 square meter arrivals addition at the rear of the terminal building. It was expected that installation would commence shortly.
- A new area was also planned for passengers prior to them entering security in the terminal building.

It was suggested the July meeting takes place in the Vulcan Viewing Lounge within the Terminal Building to allow Members' to view the new arrivals addition and security area, subject to it being ready. **ACTION: L Daffern**

A Bosmans informed the Committee that FODSA were looking to expand the number of volunteer Airport Ambassadors this summer.

L Daffern thanked FODSA for providing this invaluable service to the Airport.

9 MINUTES OF THE ACC AGM HELD ON 15 JANUARY 2015

RESOLVED – That the minutes from the Airport Consultative Committee’s Annual General Meeting held on 15 January 2015 be noted.

10 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 19 MARCH 2015

The Committee noted that there had been discussion at the March meeting regarding several complaints received from Wroot Parish Council in relation to training flights flying and circling over the village of Wroot.

L Daffern informed the Committee that the Airport’s Environment and Community Officer was currently investigating all the flight tracks and would provide a response at the June meeting of the Noise Monitoring and Environmental Sub-Committee.

A Tolhurst informed the Committee that he was of the opinion that there was no reason why aircrafts should not be flown over Wroot village, as long as they were not below the approved circuit height of 2000ft. **ACTION: L Daffern to obtain confirmation.**

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 19 March 2015 be noted.

11 ANY OTHER BUSINESS

The Chair informed the Committee that this would be the last meeting which would be attended by several Members of the Committee as they were either, due to retire, or re-stand at the forthcoming municipal elections.

The Chair took the opportunity to thank all outgoing Members for all their contributions at meetings.

The Committee noted that this would be the last meeting which Councillor Woodcock would be attending, as she would be standing down from Doncaster MBC at the forthcoming elections.

The Committee paid tribute to the dedicated service Councillor Woodcock had given to the Airport over the last ten years and wished her well for the future.

Councillor Woodcock thanked the Chair, Members, Committee Secretary and officers at the Airport for all their support.

12 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the Airport Consultative Committee be held on Thursday 16 July 2015 at 10:00 am in the Blenheim meeting room, Heyford House, Robin Hood Airport, First Avenue, Doncaster.

CHAIR

UKACCS ANNUAL MEETING 2015 – KEY POINTS AND OUTCOMES

UKACCS WORKING GROUP

(a) Key Outcomes of Working Group meeting on 26 November 2014

- The paper was noted.

(b) UKACCs Secretariat Support – Tasks, Priorities, Resilience and Succession Planning

- The paper presented by Peter Smart, Chairman of the UKACCs Working Group was considered in detail.
- All delegates recognised the need to ensure that the UKACCs secretariat and support arrangements were resilient and that there was a succession plan in place. The majority of member committees had completed the questionnaire seeking comments on key tasks, priorities for the service, resilience and succession planning to assist in the review of the current arrangements.
- Agreed that there should be an early meeting of the Working Group to consider:
 - The response to the delegates' questionnaire on key tasks, priorities, resilience and succession planning and any other comments received from the Annual Meeting.
 - a possibility of establishing an independent UKACCs bank account and accounting facility.
 - an arrangement whereby Paula Street is invited to provide her services to UKACCs outside of her employment with WSCC – subject to agreement from WSCC that this is acceptable to them as her main employer.
 - The potential of other ACCs (Chairmen/Secretaries) being able to offer skills and time to being part of the support mechanism.
 - Remuneration of the secretariat and support staff.
 - The current subscription fees/banding and whether these need to be reviewed.
 - The preparation of an Action Plan for consideration by the full membership via email for comment and/or approval.
- Agreed that the Working Group could take forward some actions identified in the Action Plan under the Chairmanship of Peter Smart, Aberdeen ACC, if the total cost of providing the reviewed Secretariat and Support Service remained within the UKACCs budget.

(c) UKACCs Working Group – Appointment of Members

- Agreed that Tom McGrath, Chairman, Belfast International ACC, be appointed to the Working Group.
- Acknowledged with regret that Heathrow (Chairman/Secretary) was not yet in a position to offer support to the Working Group but that the Chairman would like to offer support/participate in the work of the Working Group at a future date when the new secretariat/technical support team at Heathrow was more established. It was possible that Heathrow may be able to offer ad hoc participation later in the year.
- As one vacancy remains for an ACC Secretary, this would be reviewed at next year's Annual Meeting.

DFT GUIDELINES FOR ACCS

(a) Updates on Member Committees' Reviews

- The schedule summarising the feedback from ACCs on the reviews that had been undertaken following the issue of the DfT's revised guidelines to ACCs was noted. More feedback had been received from delegates since the paper was issued. The Secretariat would update the schedule and circulate it to all ACCs for information.
- Encouraging regular attendance from all ACC members was a challenge, particularly in respect of aviation industry and business interests serving on committees. Delegates shared experiences at their airports in tackling the issue.

- There were no issues of significant concern to delegates.
- Delegates were interested in Newcastle ACC's new member induction pack which had been well received by the Newcastle committee members. John Scott would forward a copy to the Secretariat for circulation to delegates.

(b) Consultation considerations and the role of 'Critical Friend'

- The paper prepared by the Chairman of Stansted ACC outlined some considerations in respect of consultation generally and the role of the 'critical friend' seen from the Stansted perspective.
- A discussion session on fulfilling the ACC's consultation and 'critical friend' roles was facilitated by Daniel King, Customer Contact Manager, Manchester Airport Group. Delegates shared a wide range of experiences and best practice from their airports.
- Delegates highlighted the need for the ACC to have credibility with its communities and for airports to consult their ACC on emerging plans and new initiatives so that they have chance to influence and contribute to plans at inception or the earliest possible stage.
- A number of common areas of best practice were identified which will be incorporated into a guidance paper of best practice for circulation to all ACCs once prepared.
- The key areas for inclusion were:
 - Establishing independence – financially and in terms of membership so as not to be seen to be in the pay of the airport
 - Establishing trust by having an open and honest relationship with communities and the airport.
 - How to measure success
 - Timely reports looking to the future e.g. new developments and initiatives as well as current and past operations and reviewing performance
 - Constructive dialogue with airport and all interest groups having mutual respect for views of all interest groups in order to ensure cooperation/collaboration.
 - Being the airport's conscience.

PRE-NOTIFICATION OF PRM SERVICES AT UK AIRPORTS

- The background paper and the update provided by the CAA was noted.
- Daniel King, Customer Contact Manager, Manchester Airport Group gave an overview of the problems from an airport's perspective.
- The good work of the CAA in encouraging airlines and airports to improve the overall experience for PRM passengers was acknowledged but there were continuing concerns across a number of member ACCs about the impact non pre-notified PRM passengers had on PRM service quality and performance at airports of all sizes. This was especially the case when large volumes of non pre-notified PRM passengers arrive on the same flight. Delegates highlighted that this was a particular problem on some inbound non EU flights.
- The work of ABTA's PRM Group was welcomed.
- Dealing with non pre-notified passengers had an impact on aircraft turnaround times and flight punctuality.
- It was questioned whether an international standard should be explored.
- Delegates were generally of the view that airports should give priority to those PRMs who pre-notify. There was a need for airlines to work collectively to improve pre-notification rates recognising that airports have a finite number of assistance staff to handle PRM passengers.
- Agreed to write to the CAA to highlight continuing concerns and make a case for the CAA to continue with its pre-notification project. It was also agreed that a copy of the letter should be sent to the CAA Consumer Panel for consideration.
- Agreed to invite the CAA to next year's Annual Meeting to give an update on its PRM work generally and also specifically on its PRM pre-notification work/project.

EFFECTIVE COMMUNITY ENGAGEMENT

- Wendy Sinfield, Community Relations Manager, Manchester Airport, gave a presentation outlining the airport's community strategy and the key focus of the strategy. An intermediate area of approximately 10 mile radius, including areas where aircraft regularly flew and were heard, had been agreed with local stakeholders. For the area where the airport's operation had the greatest impact numerous structured interventions with communities had been established.
- The key pillars of Manchester's Strategy developed through collecting data from Impact Studies, and stakeholder meetings are community, education, employment, enterprise and culture and colleagues (through volunteer programmes).
- Manchester Airport's Transformation Programme and the current consultation draft Sustainable Development Strategy 2015 were highlighted. It was noted that it was only through good and effective community involvement that the airport has a mandate to grow.
- Manchester Airport has already started discussing with its local communities the implementation of PBN so as to start to develop an understanding and knowledge base within those communities closest to the airport.
- There were a number of points that delegates felt were good examples of best practice.

AIRSPACE CHANGE

The CAA's Future Airspace Strategy (FAS) and implementation of PBN technology

- The paper summarising the CAA's FAS, the work of the Airport's Commission's Senior Delivery Group on the issues arising from the implementation of Performance Based Navigation (PBN) in the UK was noted.
- The Chairman of the Gatwick ACC highlighted the experiences at Gatwick and explained that the airport's management had been left to address local community concerns. The roll out of FAS and the airspace change management programme had significantly damaged the airport's relationship with its communities and a number of lobby groups continue to be formed to oppose not only the changes to flight paths but also the proposed second runway plans. Both the CAA and NATS were not present, or willing to be present, at the ACC meetings to discuss the issues arising from the roll out of FAS and PBN or the proposed changes to flight paths. He suggested that ACCs try to seek the engagement and attendance of CAA and NATS at their airports.

UK Aviation Noise Policy – Role of Secretary of State and work of DfT's ANMAC

- Tamara Goodwin, DfT presented an overview of the key elements of the Government's policy in relation to aviation noise and airspace change. She highlighted the way in which current policy was being tested by the implementation of PBN as well as various flight path trials. The issues included:
 - Concentration vs dispersal
 - Definition of "significantly affected"
 - Respite
 - Priority of noise against emissions
 - Tactical vectoring for arrivals and departures
 - The role of the Secretary for State and the CAA in airspace changes
 - Transparency of the CAA's airspace change process
- The DfT is actively considering these issues with both the industry and community groups.
- Defra's 2014 Survey of Noise Attitudes (SoNA) was carried out between October 2014 and February 2015. This survey included questions about aviation noise. The results were currently being analysed and a report will be published in due course.
- Delegates valued the update and details of the issues being considered as regards the impacts arising from the implementation of FAS and new navigation technology. As many member ACCs had yet to face the challenges posed, it was agreed that a further update should be given at next year's Annual Meeting.

THE RUNWAY CAPACITY DEBATE

Airports Commission – Update

- The paper and current position was noted.

Air Connectivity between London and UK Regions

- The paper providing an update on the work of the Airports Commission and the National Connectivity Task Force examining regional connectivity was discussed.
- Delegates generally supported the National Connectivity Task Force's key conclusion that there is a compelling evidence base to support the case to substantially enhance UK domestic air access to London as part of a new runway being approved in the South East of England.
- Delegates reiterated the UKACCs view that there was a need to address the issue of improving regional connectivity now before new runway capacity is delivered.
- It was agreed that a letter should be sent to the Government urging that:
 - Airlines be encouraged to provide services between London and the regions to enhance economic growth across the UK
 - Whatever decision is made on where new runway capacity should be provided that the promises made by promoters are honoured so as to ensure regional connectivity is improved and sustained over the long term.

RESILIENCE PLANNING AT UK AIRPORTS

- The paper highlighting the CAA's guidance on the preparation of resilience plans at UK airports was considered.
- Gatwick and Heathrow airports are required as part of their regulatory licence conditions to prepare and review annually resilience plans. The experience of the Gatwick ACC inputting to the process both in terms of the welfare of passengers and in ensuring the co-operation of the whole airport community/agencies and surface transport providers (train, bus, coaches, taxi and highway authorities) in operational recovery.
- ACCs were encouraged to report on the CAA's guidance at their next cycle of meetings to establish whether their airports are engaging with a wide range of stakeholders in the preparation of their airport's resilience plan.

EUROPEAN PASSENGERS' FEDERATION

- Consideration was given as to whether UKACCs should become a member of the European Passengers' Federation whose remit was extended by the European Commission in 2009 to consider air passenger issues.
- Delegates were to be convinced about the value of membership of the Federation as there was no clear focus on air passengers.
- It was agreed to revisit the matter once the review of the secretariat and support service and UKACCs budgetary arrangements had been completed.

ANY OTHER BUSINESS

Dealing with disruptive passengers

- Glasgow Prestwick ACC raised the issue of the increasing number of disruptive passengers and drunkenness at the airport and wished to know how other airports/ACCs addressed the matter. Delegates reported that it was not an issue at their airport.
- The Secretariat reported that IATA had issued in January 2015 guidance to airlines on "Unruly Passenger Prevention and Management". The guidance was not intended to replace or to contradict any current State regulations but contained additional guidance including developing policy, the categorisation of incidents, sample passenger warnings and a sample passenger awareness leaflet – see <https://www.iata.org/policy/Documents/2015-Guidance-on-Unruly-Passenger-Prevention-and-Management.pdf>

ITEMS FOR INFORMATION

- (a) **Membership of the UKACCS Liaison Group** - The paper was noted.
- (b) **UKACCS Support Service Update** – The paper was noted.
- (c) **UK Aviation Update** - The paper was noted.
- (d) **CAA Consumer Panel**
 - The Panel's work on considering the CAA's decision to end its involvement in consumer complaint handling and the transfer this activity to private sector alternative dispute resolution bodies (ADR) was of concern. There was potential for inconsistency and confusion for the passenger under the process if multiple organisations were involved. It was felt that there should be one organisation with a track record of dealing with ADR to deal with complaints against airlines/airports.
 - It was agreed that a letter would be sent to the Panel highlighting UKACCS concern.
- (e) **European Aviation Update** - The paper was noted.

VENUES FOR FUTURE CONFERENCES

2016 - Belfast International
2017 - Glasgow

Paula Street
UKACCS SECRETARIAT

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ROBIN HOOD AIRPORT DONCASTER SHEFFIELD

NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE

11 JUNE 2015

PRESENT: A Tolhurst OBE (in the Chair)
A Bosmans (FODSA), Parish Councillor C Clayborn (Finningley Parish Council), Councillor T Corden (Doncaster MBC), M Cotterill (Peel Airports Management), Councillor J Cox (Doncaster MBC), Town Councillor A Cropley (Bawtry Town Council), Councillor L Curran (Doncaster MBC), J Davies (Doncaster MBC), A Hudson (Air Traffic Control, Robin Hood Airport), G Levett (Doncaster MBC), Parish Councillor M Marrison (Tickhill Town Council), Parish Councillor N McCarron (Blaxton Parish Council), K Naylor (Robin Hood Airport), A Shirt (Committee Secretary), Parish Councillor I Swainston (Auckley Parish Council) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies for absence were received from Councillor R Blake (Doncaster MBC), Parish Councillor R Brown (Blyth Parish Council), L Daffern (Robin Hood Airport), S Gill (Robin Hood Airport), Councillor J Hart (Doncaster MBC), S Racjan (Doncaster MBC) and Parish Councillor D Sanders (Wroot Parish Council)

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst informed the Committee that following Councillor Woodcock's decision not to stand at the local elections held back in May, there was now a vacancy for a Chair of the Noise Monitoring and Environmental Sub-Committee. The Management of Peel Airports had approached him to Chair future meetings of the Sub-Committee. It was explained, that this was due to his background in aviation and meetings becoming more technical in future.

The Chair welcomed Members to the June meetings of the Noise Monitoring and Environmental Sub-Committee. An extended welcome went to new Members of the Committee and to Mike Cotterill, (Finance Director for Peel Airports Management).

The Chair reminded Members of the Terms of Reference of the Noise Monitoring and Environmental Sub-Committee; adding that the Committee was a facilitator for receiving information from both the Airport operator and for the Airport operator to hear from Committee Members regarding the impact of its operations on the local community and its residents. Furthermore, the Committee had no executive function; any recommendations could be drawn to the attention of the Airport operator.

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

The Chair announced that, sadly, Tony Storey OBE, an ex-officio Member of the Airport Consultative Committee had died suddenly on 3rd June.

Members were informed that Mr Storey had been the former Headteacher at The Hayfield School in Auckley, Doncaster for 37 years (1971 to 2008). Furthermore, Mr Storey had supported the development of the Finningley airfield and more recently activities at Robin Hood Airport from the very beginning. Mr Storey had been a great ambassador for the airport and had been awarded a Freeman of The Borough in 2008 for his services to the Doncaster borough.

The Chair requested that the Committee's condolences be conveyed to his family.

ACTION: A Shirt

3 MEMBERSHIP UPDATE

RESOLVED – That the Committee notes the following change of membership on the Noise Monitoring and Environmental Sub-Committee:

- Finningley Parish Council has appointed Parish Councillor Charlotte Clayborn (in place of Parish Councillor Margaret Lindley).

4 MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB COMMITTEE HELD ON 19 MARCH 2015

RESOLVED – That the minutes of the Noise Monitoring and Environmental Sub-Committee held on 19 March 2015 be agreed as a correct record.

5 MATTERS ARISING

i) Alan Tolhurst OBE

A Tolhurst thanked the Committee for their best wishes following his recent knee replacement operation.

ii) easyJet Training Flights – Complaint from Wroot Parish Council

K Naylor informed the Committee that following the March meeting, a detailed reply had been sent to Wroot Parish Council regarding easyJet training flights.

The Committee suggested that the Airport could place dates of potential training flights on its website to improve communications with communities in the vicinity of the airport. **ACTION: M Cotterill / A Hudson to consider the suggestion.**

In relation to training flights, the Committee was informed that Andy Hudson had would shortly be speaking to easyJet's Training Captain regarding training routes.

iii) Ownership of Old Bawtry Road

The Committee was informed that following the March meeting, K Naylor and J Davies had met to identify which areas of Old Bawtry Road belonged to Doncaster MBC and Peel Environment.

It was noted that Peel Environment had tried to apply to purchase the un-adopted piece of land on Old Bawtry Road, without success; discussions continued with the Land Registry.

K Naylor informed the Committee that signs had been installed on Old Bawtry Road asking people to take home their litter; unfortunately, the signs had been blown away.

Councillor Cox reported that the litter bin on Old Bawtry Road had been stolen; discussions were on-going with Doncaster MBC to obtain a replacement.

iv) The Potential Permitting of Night Flight Arrivals Taking a More Direct Approach and Landing Using Runway 02

A Hudson informed the Committee that following the March meeting, he was able to confirm that the request received was for approach from the West to runway 02 should be made more direct; currently aircraft are required to make a loop to the South before turning back to the North.

It was confirmed that there would be no difference in height over Tickhill or Bawtry, as the aircraft would be on its normal descent route by the time they had reached these villages. It has been proposed that the aircraft would use a continuous descent approach; this would require significantly less engine thrust and therefore the noise on the ground would be reduced. There would also be significant fuel savings and consequently a reduction in emissions.

With regards to trialling this approach, it was advised that it could be undertaken at night in the first instance.

6 AIRPORT DEVELOPMENTS

M Cotterill provided the Committee with an update regarding the commercial, marketing and operational issues at RHADS. In summary it was reported that:-

- The Airport was officially the fastest growing in the North. Recent figures released by the Civil Aviation Authority (CAA) showed that passenger numbers at the Airport were up, putting them as the fifth fastest growing airport in the UK. BBC Look North had broadcast this excellent news story on Tuesday 9 June.
- In terms of growth, there had been 9 new routes announced to date since January 2014.
- Wizz Air had launched a new route to Kosice, which commenced on Sunday 7 June.
- Wizz Air had introduced 3 new routes from Robin Hood this year.

- TUI UK had announced that they would be launching new routes in summer 2016 from Robin Hood to Larnaca (Cyprus) and Heraklion (Crete).
- The Aer Lingus Regional service to Dublin had commenced on 29th May from Robin Hood, with onward connections available to four Aer Lingus transatlantic destinations – New York, Boston, Chicago and Toronto.
- Cargo Traffic had surpassed 1100 tonnes during the 2014/15 financial year. During April to May 2015, 500 tonnes of freight had passed through the Airport.
- In relation to the bid submitted by the Airport to the Government's Regional Air Connectivity Fund for a daily weekday Bmi regional route between Robin Hood Airport and Frankfurt, it was reported that the early indications were positive, with successful bids being announced in July.

RESOLVED – That the update be noted.

7 AIR TRANSPORT MOVEMENTS AND QUIET OPERATIONS POLICY REPORT

The Committee received a presentation from K Naylor, Environment and Community Officer regarding the Air Transport Movements and Quiet Operations Policy for the period March to May 2015.

a) Air Transport Movements

The presentation reported on the following:-

- i) The number and type of aircraft movements from March to May 2015.
- ii) The number of arrivals and departures on each runway from March to May 2015.
- iii) The number of arrivals and departures on each runway from April 2005 to May 2015.

b) Quiet Operations Policy Report

The presentation reported on the following:-

- i) The number of complaints received by Robin Hood Airport from 1 March 2015 to 31 May 2015, amounted to 69 complaints.
 - On 21st April 2015 the Airport received 7 complaints regarding training flights from runway 02.
 - On 22nd April 2015 the Airport received 11 complaints regarding training flights from runway 02.

Town Councillor Copley informed the Committee that there had been one occasion last week, where there had been easyJet training flights from 10:30 am to 3:30 pm followed by Monarch training flights which had gone on well into the

evening (approximately 8:00 pm), causing a number of residents from Bawtry to complain to the Town Council.

It was noted that K Naylor would provide a response directly to Town Councillor Cropley.

Parish Councillor McCarron informed the Committee that at the 21st May 2015 Blaxton Parish Council meeting, a member of the public had presented details of a complaint they had made to the Airport about training flights by an easyJet aircraft and had provided a copy of the reply from the Airport. The particular aircraft had undertaken 44 circuits in a 'racetrack' pattern following a route to the East of the Airport as opposed to the Noise Preferential Routes which departing aircraft would normally follow.

It had been agreed at the meeting that the Parish Council Clerk writes to the Airport to request that flight paths and the duration of training flights be adjusted to reduce the nuisance experienced by residents.

A Tolhurst reminded the Committee that as the aircraft were remaining in the circuit, it was not necessary for pilots to follow the Noise Preferential Routes. Training pilots follow a race-track circuit with the aircraft being at 2000 ft above ground level on the downwind leg. It was also noted that there would be a discussion with easyJet's Training Captain to highlight the need for pilots to be aware of the impact training circuits have on local communities.

- ii) Robin Hood's total number of complaints and type of complaints for the period 1 March 2015 to 31 May 2015.
- c) Number of Complaints and Individuals for March 2015 to May 2015
 - i) During March 2015, the Airport received 18 complaints from 6 individuals.
 - ii) During April 2015, the Airport received 26 complaints from 20 individuals.
 - iii) During May 2015, the Airport received 25 complaints from 17 individuals.
- d) Number of Complaints and Individuals from each area from 1 May 2015 to 31 May 2015
 - i) During the period the highest number of complaints received by the airport from each area during the period were:

24 complaints from 1 individual residing in the Moorends area;
16 complaints from 12 individuals residing in Bawtry;
7 complaints from 4 individuals in Wroot; and
6 complaints for 6 individuals from Blaxton.

The Committee asked if future presentations could include details of the type of aircrafts individuals from each area had complained about. **ACTION: K Naylor to pick up in future presentations.**

- ii) The percentage of total complaints from each area for the period.

- iii) The number of complaints and comparison figures for March to May 2014 and 2015.
- iv) Robin Hood Airport's annual number of complaints and total movements from 2005 to 2015.
- v) The annual number of complaints received by the Airport continued to decline year-on-year from 2009 onwards. During 2015 there had been 88 complaints received by the Airport to 31 May 2015.
- vi) The number of night time departures from Runway 20 for March 2015 to May 2015.
- vii) The number of non-NPR aircraft departures March 2015 to May 2015.
- viii) The number of Quota Count Points (QCP) used and QCP Limits from April 2005 to May 2015.
- ix) The number of Quota Count 4 Movements from November 2010 to May 2015.
- x) The number of Engine Tests for March 2015 to May 2015.

RESOLVED – That the report be noted.

8 ANNUAL NOISE REPORT APRIL 2014 - MARCH 2015

The Committee were presented with the Annual Noise Report for the period 1st April 2014 to 31st March 2015.

It was agreed that a copy of the report be submitted to Doncaster MBC in accordance with the provisions set out in the Section 106 agreement.

RESOLVED –

- i) That the Committee notes and approves the contents of the 2014/15 Annual Noise Report.
- ii) That a copy of the Annual Noise Report 2014/15 be submitted to Doncaster MBC in accordance with the provisions set out in the Section 106 agreement.

9 ENVIRONMENTAL REPORT

K Naylor informed the Committee that the Airport were currently considering obtaining the International Organisation for Standardisation (ISO 50001) Energy Management accreditation.

RESOLVED – That the position be noted.

10 COMMUNITY ACTIVITIES

K Naylor informed the Committee that the Airport were looking to re-establish the Community Investment Fund.

The Committee commented that they would welcome the re-introduction of the Community Investment Fund.

RESOLVED – That the position be noted.

11 ANY OTHER BUSINESS

i) Hedge Rows

Parish Councillor McCarron wished to inform the Airport that the hedges rows in the vicinity of the Airport now required trimming again, following the departure of nesting birds. **ACTION: K Naylor to inform L Daffern.**

ii) Problems re: Car Parking in Auckley

Parish Councillor Swainston informed the Committee that he had received a number of complaints from Auckley residents regarding individuals either parking their vehicles on estate roads and at the new housing development in Auckley and waiting until they received a call to collect passengers from the Airport.

There had also been instances where passengers had left their vehicles parked-up for several weeks on estate roads in Auckley and then collected their vehicle upon return.

Parish Councillor Swainston asked if the Airport could consider lengthening the 15 minutes free car parking offer to a longer period of time.

It was agreed that M Cotterill discusses further with the Airport's Commercial Team. **ACTION: M Cotterill**

12 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the Noise Monitoring and Environmental Sub-Committee be held on Thursday 17 September 2015 at 10:00 am in Heyford House, Robin Hood Airport, Doncaster.

CHAIR

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